REQUEST FOR PROPOSALS FOR THE PROVISION OF PUBLIC TRANSPORT (METERED TAXI SERVICES, AND SHUTTLE SERVICES) TO APPLY FOR THE RIGHT TO ACCESS FACILITIES FOR A PERIOD OF FIVE YEARS AT AIRPORTS COMPANY SOUTH AFRICA’S PORT ELIZABETH AND EAST LONDON AIRPORTS

Bid Reference Number: REG 771/2016

Airports Company South Africa SOC Ltd invites suitably qualified bidders to submit bids for the above services.

COLLECTION OF BID DOCUMENTS

Bid documents will be made available on request from 25 January 2016, between 09:00 and 15:00 weekdays, subject to valid proof of payment. A non-refundable fee of R200.00 (VAT incl) is payable either by bank deposit or EFT. Banking details are: Nedbank; Branch Name: Oxford Street; Branch Code: 121021; Account No: 121 0350157; Account Holder: Airports Company South Africa SOC Limited (please quote Bid No: REG 771/2016 and your company name).

Please note that the bid documents will only be sold in electronic format. Proof of payment must be sent to procurement.regional@airports.co.za

CLARIFICATION SESSION

A non-compulsory clarification meeting will be held at 10:00 on Monday, 1 February 2016 at East London Airport, First Floor, ACSA Offices Boardroom and Thursday, 4 February 2016 at 10:00 at the Port Elizabeth International Airport, First Floor Boardroom, Aeropark Office Block A, Port Elizabeth Airport.

CLOSING DATE

The bid closes on Monday, 22 February 2016 at 12:00 at East London Airport. All bid documents must be in a sealed envelope, clearly marked with the description and bid reference number, and placed in the allocated bid box at East London Airport, First Floor, ACSA Offices.

The bid closes on Wednesday, 24 February 2016 at 12:00 at Port Elizabeth Airport. All bid documents must be in a sealed envelope, clearly marked with the description and bid reference number, and placed in the allocated bid box at Port Elizabeth Airport, First Floor, ACSA Offices.

LATE SUBMISSIONS WILL NOT BE ACCEPTED.

Airports Company South Africa reserves the right to withdraw, cancel or not award any issued tender.

MANDATORY ADMINISTRATION CRITERIA

Proposals that do not meet the following criteria will be disqualified and will not be evaluated:

• Public liability insurance
• Company registration document and owner ID
• Public driver’s permit
• Proof of registration with provincial tourism – applies to tourist transport services only
• Acceptance of ACSA terms and conditions of bid
• Valid and original SARS Tax Clearance Certificate
• Valid Broad-based Black Economic Empowerment Certificate issued by an accredited SANAS verification agency
• Letter from the bank certifying banking details
• Copy of vehicle licence papers that will be used (no vehicles older than 5 years will be allowed).

NB: No bid will be awarded to any person whose tax matters have not been declared to be in order by the South African Revenue Services.

EVALUATION

Bidders must satisfy the Mandatory Administration Criteria in order for them to be evaluated further. Proposals will be evaluated on Phase One:

Phase One - Price & B-BEEE

This phase is based on the 80/20 Preferential Procurement Point System in terms of the Preferential Procurement Policy Framework Act, with 80 points reflecting price and 20 points reflecting B-BBEE recognition. ACSA will only accept the DTI criteria as proof of B-BBEE status.

TRANSFORMATION IMPERATIVES

Airports Company South Africa subscribes to the National Transformation Imperatives and B-BBEE objectives as such it will appoint service provider(s) who are transformed in terms of Codes of Good Practice requirements and targets. Transformation Imperatives includes, but are not limited to, skills development, enterprise development, localisation, etc