Request for Proposals for the Provision of Learning and Development Content Design and Development Services for a period of 5 years at Airports Company South Africa’s Corporate (ACSA) Offices

REFERENCE NUMBER: COR5694/2018

Airports Company South Africa SOC Ltd invites suitably qualified bidders to submit bids for the above services.

BID DOCUMENTS
Bid documents will be made available for download from the National Treasury E-Tender Portal at www.etenders.gov.za.

COMPULSORY BRIEFING SESSION
A Compulsory briefing session will be held at 12:00pm on 12 July 2019 at ACSA Head Office, Wheels-Up Boardroom, Riverwoods Office Park, 24 Johnson Road, Bedfordview, Gauteng. No bidding documents will be available at this meeting.

CLOSING DATE
The bid closes on 5 August at 12:00pm. All bid documents must be provided in duplicate (printed) format and sealed in a clearly marked envelope / package marked with Bidder's name, return address and Bid Description. Replicated documents may only be accepted as responsive if all the information is identical to the original bid document. Bids to be submitted in Tender Box B, 3rd Floor ACSA Offices, North wing, OR Tambo International Airport, Gauteng.

The Tender will be Evaluated in 3 Phases as follows:

MANDATORY ADMIN REQUIREMENTS
1. Acceptance of Airports Company South Africa SOC Limited’s terms and conditions
2. Proof of Bidder’s registration on the National Treasury Central Supplier Database
3. Attendance of compulsory briefing session
4. Bidding Companies need to provide us with their SAQA Accreditation Certificate which relates to either Aviation Security Related Courses or and Airport Rescue Fire Fighting courses and or Aviation Safety Related Material SAQA ID 11511; ID 260134

TECHNICAL EVALUATION
The functional evaluation will be based on a threshold, where bidders which fail to achieve the minimum points on the functional stage will not be considered further in the evaluation. It should be further noted that a minimum qualifying score per criteria must be met as set out in the evaluation criteria (see attached annexure A. Failure to achieve any of the minimum score would result in disqualification for further consideration even if the overall minimum total score had been achieved.

This tender has two (2) bidding options. Bidders may bid for one and/or both options.

Bidders must achieve the following minimum points in the Functional Evaluation:

Option 1: Minimum of 62 points
Option 2: Minimum of 55 points

PRICE AND BBBEE
This is the final stage of the evaluation process and will be based on the PPPFA preference point system of 80/20. Price will amount to 80 points, whilst preference will be 20 points.

DISCLAIMERS
For more information bidders are requested to print and read the tender document as this document does not form part of the actual tender document and serves only to notify bidders of the bid. Failure to provide proof of B-BBEE status will result in a B-BBEE scoring of 0.

No tender will be awarded to any bidder:
1. Whose tax matters have not been declared to be in order by the South African Revenue Services;

LATE SUBMISSIONS WILL NOT BE ACCEPTED.

Enquiries and Contact Information for queries:
E-mail: Alicia.Sekoati@airports.co.za
Website: www.airports.co.za

Enquiries for clarity will close on the 15 March 2019

Airports Company South Africa urges its clients, suppliers and the general public to report any fraud or corruption to:

Airports Company South Africa TIP-OFFS ANONYMOUS
FreeCall: 0800 00 80 80
FreeFax: 0800 00 77 88
Email: acsa@tip-offs.com
Website: www.tip-offs.com