

Tender number: KIM08/2017

Request for Proposals for Contractor Appointment for Design, Manufacture Supply and Install Wayfinding Signage at Kimberley Airport for a Period of Six (6) Months

NAME OF BIDDING ENTITY:

Request for Proposals for Contractor Appointment for Design, Manufacture Supply and Install Wayfinding Signage at Kimberley Airport for a Period of Six (6) Months.

Tender Number: : KIM08/2017

Issue Date : 31 October 2018

Closing Date : 28 November 2018 @ 11h00

Briefing Session Date and Time : 07 November 2018 @ 11h00

Site Inspection : 07 November 2018



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P O Box 75480, Gardenview, Gauteng, South Africa, 2047

www.airports.co.za

1. SECTION 1: INSTRUCTIONS TO BIDDERS

1.1. Access to RFP documents

Tender Documents can be downloaded from the National Treasury's eTender Publication Portal (<http://www.etenders.gov.za>) and Airports Company South Africa's website www.airports.co.za from 31 October 2018.

No hard or soft copies of the tender document will be made available directly from Airports Company South Africa.

1.2. Submission of bid documents

The envelopes containing bid documents must have on the outside, the bidder's return address, the full description of the tender, tender number and the details of where the bid will close. The documents must be signed and completed by a person who has been given authority to act on behalf of the bidder. The bottom of each page of the bid documents must be signed or stamped with the bidder's stamp as proof that the bidder has read the tender documents. Bid documents must be submitted on or before 11(AM) on 28 of November 2018 using the following method

Hand delivery:

The bid document must be delivered to the Finance Department located at the address below and must be addressed as follows:

Reception Area
1st Floor
Finance Office
ACSA Offices
Kimberley Airport
Comp Patterson Rd, Diskobolos,
8300

- 1.2.1. Proposals must be in duplicate (an original printed copy and a printed copy of the original) together with an electronic copy of the bid documents using a compact disc or flash drive. The original copy will be the legal and binding copy, in the event of discrepancies between any of the submitted documents; the original copy will take precedence

1.3. Alternative Bids

As a general rule ACSA only accepts bids which have been prepared in response to the tender invitation. However, for this tender alternative bids will be accepted provided the alternative bid is accompanied by the

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original bid response which materially complies with the specifications of this tender invitation. The alternative bid will only be considered where the bidder has submitted together with its alternative bid, an offer which materially complies with the requirements of this tender.

Calculations, drawings and all other pertinent technical information and characteristics as well as modified or proposed Pricing Data must be submitted with the alternative tender offer to enable the Employer to evaluate the efficacy of the alternative and its principal elements, to take a view on the degree to which the alternative complies with the Employer's standards and requirements and to evaluate the acceptability of the pricing proposals. Calculations must be set out in a clear and logical sequence and must clearly reflect all design assumptions. Pricing Data must reflect all assumptions in the development of the pricing proposal.

Acceptance of an alternative tender offer will mean acceptance in principle of the offer. It will be an obligation of the contract for the Tenderer, in the event that the alternative is accepted, to accept full responsibility and liability that the alternative offer complies in all respects with the Employer's standards and requirements.

The modified Pricing Data must include an amount equal to 5% of the amount tendered for the alternative offer to cover the Employer's costs of confirming the acceptability of the detailed design before it is constructed.

1.4. **Late Bids**

Bids which are submitted after the closing date and time will not be accepted.

1.5. **Clarification and Communication**

Name:	Nokuthula Bhengu
Designation:	Specialist Category Management
Tel:	011 723 1460
Email:	Nokuthula.bhengu@airports.co.za
Fax:	n/a

1.5.1. Request for clarity or information on the tender may only be requested until 06 of November 2018. Any responses to queries or for clarity sought by a bidder will also be sent to all the other entities which have responded to the Request For Proposal invitation.

- 1.5.2. Bidders may not contact any ACSA employee on this tender other than those listed above. Contact will only be allowed between the successful bidder and ACSA Business Unit representatives after the approval of a recommendation to award this tender. Contact will also only be permissible in the case of pre-existing commercial relations which do not pertain to the subject of this tender.

1.6 Compulsory Briefing and Site Inspection Session

A compulsory briefing and site inspection session will be held on 07th of November 2018 at 11 AM. The session will be held at the following location:

Terminal Building
1st Floor, Main Boardroom
ACSA Offices
Kimberley Airport

Comp Patterson Rd,
Diskobolos,
8300

1.6. Bid Responses

Bid responses must be strictly prepared and returned in accordance with this tender document. Bidders may be disqualified where they have not materially complied with any of ACSA's requirements in terms of this tender document. Changes to the bidder's submission will not be allowed after the closing date of the tender. All bid responses will be regarded as offers unless the bidder indicates otherwise. No bidder or any of its consortium/joint venture members may have an interest in any of the other bidder/joint venture/consortium participating in this bid.

1.7. Disclaimers

It must be noted that ACSA reserves its right to:

- 1.7.1. Award the whole or a part of this tender;
- 1.7.2. Split the award of this tender;
- 1.7.3. Negotiate with all or some of the shortlisted bidders;
- 1.7.4. Award the tender to a bidder other than the highest scoring bidder where objective criteria allow;
- 1.7.5. To reject the lowest acceptable tender received; and/or

1.7.6. Cancel this tender.

1.8. Validity Period

1.8.1. ACSA requires a validity period of fifty-six (56) working/business days for this tender. During the validity period the prices which have been quoted by the bidder must remain firm and valid. It is only in exceptional circumstances where ACSA would accommodate a proposal to change the price.

1.9. Confidentiality of Information

1.9.1. ACSA will not disclose any information disclosed to ACSA through this tender process to a third party or any other bidder without any written approval from the bidder whose information is sought. Furthermore,

1.9.2. ACSA will not disclose the names of bidders until the tender process has been finalised.

1.9.3. Bidders may not disclose any information given to the bidders as part of this tender process to any third party without the written approval from ACSA. In the event that the bidder requires to consult with third parties on the tender, such third parties must complete confidentiality agreements, which should also be returned to ACSA **with the bid**.

1.10. Hot – Line

ACSA subscribes to fair and just administrative processes. ACSA therefore urges its clients, suppliers and the general public to report any fraud or corruption to:

Airports Company South Africa TIP-OFFS ANONYMOUS

Free Call: 0800 00 80 80

Free Fax: 0800 00 77 88

Email: acsa@tip-offs.com

2. SECTION 2: PRE-QUALIFICATION CRITERIA

- 2.1. In terms of the PPPFA Regulation 4, an organ of state can apply pre-qualifying criteria to advance certain Designated Groups.
- 2.2. Accordingly, only the bidders with a **B-BBEE status level 3 (2 and 1)** will be considered.
- 2.3. A tenderer that fails to meet the above-mentioned pre-qualifying criteria at closing date, will be disqualified.

3. SECTION 3: LOCAL CONTENT AND PRODUCTION

3.1. Introduction

In terms of the PPPFA bids in respect of goods, services or works that have been designated for local production and content, must contain a specific bidding condition that only locally produced goods, services or works or locally manufactured goods with a stipulated minimum threshold for local content and production will be considered. This tender falls within a designated sector and ACSA is therefore required to stipulate the minimum threshold for local production and content. The minimum threshold for local content and production for this tender is **0%** of the bid price. Any bidder who fails to meet the minimum threshold for local production and content will be disqualified from the process. To this end, bidders must complete a declaration certificate for local content and production (SBD 6.2) which is Annexure A of this tender document. Failure to return a completed SBD 6.2 form will make a bidder liable for disqualification.

3.2. Calculation of local content and production

Local content means that portion of the bid price which is not included in the imported content, provided that local manufacture does take place. Imported content means the portion of the bid price represented by the cost the cost of components, parts or materials which have been or are still imported (whether by the supplier or its sub-contractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs, such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African port of entry. The South African Bureau of Standards (SABS) approved technical specification number SATS 1286:201x will be used to calculate local content. The formula to be used to calculate local content is as follows:

$$LC = 1 \left(\frac{X}{Y} \right) \times 100$$

Where:

X represents imported content

Y represents bid price excluding value added tax

Prices referred to in the determination of x will be converted to Rand (ZAR) by using the exchange rate published by the South African Reserve Bank (SARB) at 12:00 on the date, one week (7 calendar days) prior to the closing date of the bid.

3.3. Declaration certificate for local production and content (SBD 6.2)

- 3.3.1. This Standard Bidding Document (SBD) must form part of all invited bids. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).
- 3.3.2. Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the PPPFA and the SABS approved technical specification number SATS 1286:201x.

3.4. General Conditions

- 3.4.1. PPPFA (Regulation 8 makes provision for the promotion of local production and content.
- 3.4.2. Regulation 8(2) prescribes that in the case of designated sectors, where in the award of bids local production and content is of critical importance, such bids must be advertised with the specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 3.4.3. Where necessary, for bids referred to in paragraphs 2.4.2, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 3.4.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 3.4.5. A bid will be disqualified if:
 - 3.4.5.1. The bidder fails to achieve the stipulated minimum threshold for local production and content indicated in paragraph 2.6 below; and
 - 3.4.5.2. The completed SBD 6.2 form together with its declaration, is not submitted as part of the bid documentation.

3.5. Definitions

- 3.5.1. **“Bid”** means a written offer in a prescribed or stipulated form in response to an invitation by ACSA for the provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals;



- 3.5.2. **“Bid Price”** price offered by the bidder, excluding value added tax (VAT);
- 3.5.3. **“Contract”** means the agreement that results from the acceptance of a bid by an ACSA;
- 3.5.4. **“Designated sector”** means a sector, sub-sector or industry that has been designated by the Department of Trade and Industry in line with national development and industrial policies for local production, where only locally produced services, works or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content;
- 3.5.5. **“Duly Sign”** means a Declaration Certificate for Local Content that has been signed by the Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive, or senior member / person with management responsibility(close corporation, partnership or individual).
- 3.5.6. **“Imported Content”** means that portion of the bid price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or its subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs, such as landing costs, dock duties, import duty, sales duty or other similar tax or duty at the South African port of entry;
- 3.5.7. **“Local Content”** means that portion of the bid price which is not included in the imported content, provided that local manufacture does take place;
- 3.5.8. **“Stipulated Minimum Threshold”** means that portion of local production and content as determined by the Department of Trade and Industry; and
- 3.5.9. **“Sub-Contract”** means the primary contractor’s assigning, leasing, making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.

3.6. The stipulated minimum threshold(s) for local production and content for this bid is/are as follows:

<u>Description of service, works or goods</u>	<u>Stipulated minimum threshold</u>
_____	_____ %
_____	_____ %
_____	_____ %

3.7. Does any portion of the services, works or goods offered have any imported content? YES/NO

3.8. If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 2.3 above must be the rate(s) published by SARB for the specific currency at 12:00 on the date, one week (7 calendar days) prior to the closing date of the bid.

3.9. The relevant rates of exchange information is accessible on www.reservebank.co.za.

3.10. The rate(s) of exchange against the appropriate currency is as follows:

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate(s) of exchange used.

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER / PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)

IN RESPECT OF RFQ No. _____

ISSUED BY: (Airports Company South Africa SOC Ltd):

NB: The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.

I, the undersigned, _____ (full names),
do hereby declare, in my capacity as _____
of _____ (name of bidder entity), the following:

(a) The facts contained herein are within my own personal knowledge.



- (b) I have satisfied myself that the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286.
- (c) The local content has been calculated using the formula given in clause 3 of SATS 1286, the rates of exchange indicated in paragraph 2.3 above and the following figures:

Bid price, excluding VAT (y)	R...
Imported content (x)	R...
Stipulated minimum threshold for Local content (paragraph 2.6 above)	
Local content % , as calculated in terms of SATS 1286	

If the bid is for more than one product, a schedule of the local content by product shall be attached.

- (d) I accept that the Airports Company South Africa SOC Ltd has the right to request that the local content be verified in terms of the requirements of SATS 1286.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286, may result in the Airports Company South Africa SOC Ltd imposing any or all of the remedies as provided for in Regulation 13 of the Preferential Procurement Regulations, 2011 promulgated under the Preferential Procurement Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

SIGNATURE: _____

DATE: _____

WITNESS No.1: _____

DATE: _____

WITNESS No 2: _____

DATE: _____

4. SECTION 4: BACKGROUND, PURPOSE AND SCOPE OF WORK

4.1. Background

4.1.1. Since inception approximately 20 years ago, Airports Company South Africa Limited (ACSA) has transformed into a focused, profitable and commercial enterprise that is market-driven and customer service oriented. The principal ACSA sites comprise of major international airports namely O.R. Tambo (ORTIA), Cape Town (CTIA) and King Shaka (KSIA). The other sites are, Bram Fischer (Bram), Upington (UTN), Port Elizabeth (PLZ), East London Airport (ELS), George Airport (GRG), Kimberley Airport (KIM) and the Corporate Office.

4.1.2. The sustained growth in traffic over the years, coupled with a creative and performance focused management and leadership team have contributed to the Company's excellent financial performance over time. This has enabled the Company to transform South Africa's airports into world-class airports, delivering value for customers, stakeholders, shareholders and employees.

4.1.3. ACSA is focused on creating and operating world-class airports measuring up to international standards. Numerous international awards won by certain of its airports over the years confirm that the Company has largely succeeded in this aim. This is also shown in the latest ratings for example, O.R. Tambo, Cape Town and King Shaka international airports rated first, second and third respectively in the Best Airport ACI-ASQ awards for Africa

4.2. Purpose of this Tender

See NEC3 ECC Part C3

4.3. Scope of Work

See NEC3 ECC Part C3

4.4. Minimum Requirements (*List all the minimum requirements, i.e. delivery lead-times, years of experience, qualifications, certifications, value of projects done and service levels, etcetera)

Only bidders meeting the following criteria will be considered for this tender:

- a) Attendance of a Compulsory Briefing Session
- b) Acceptance of Form of offer and acceptance C1.1, must be completed and signed. On NEC ECC
- c) Provide any proof of business location

-
- d) Proof of Registration with National Treasury's Central Supplier Database (CSD).
-

5. SECTION 5: PREFERENCE POINTS AND PRICE

5.1. Preference Points Claims

5.1.1. In terms of the PPPFA and its regulations only a maximum of 20 points may be awarded for preference. The preferential point systems are as follows:

5.1.1.1. The 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

5.1.1.2. The 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

5.1.2. The value of this bid is estimated to exceed/not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 system shall be applicable. Preference points for this bid shall be awarded for:

5.2. The maximum points for this bid are allocated as follows:

	Points
5.2.1. Price	_____ 80 _____
 B-BBEE Status Level of Contribution	 _____ 20 _____
 Total Points for Price and B-BBEE must not Exceed	 100

5.2.2. Failure on the part of a bidder to fill in and/or to sign this form and submit a B-BBEE Verification Certificate from a Verification Agency accredited by the South African Accreditation System (SANAS) or an affidavit in the case of Qualifying Small Enterprises and an Emerging Micro Enterprises together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

5.2.3. ACSA reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by ACSA.

5.3. Definitions

5.3.1. **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;

5.3.2. **“B-BBEE status level of contributor”** means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;

5.3.3. **“Black Designated Groups”** has the meaning assigned to it in the codes of good practice issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;

5.3.4. **“Black People”** has the meaning assigned to it in the codes of good practice issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;

5.3.5. **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act 53 of 2003);

5.3.6. **“Designated Group”** means:

5.3.6.1. Black Designated Groups;

5.3.6.2. Black People;

5.3.6.3. Women;

5.3.6.4. People with disabilities; or

5.3.6.5. Small enterprises, as defined in section 1 of the national Small Enterprise Act 102 of 1996;

5.3.7. **“Consortium or Joint Venture”** means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract;

5.3.8. **“EME”** means an exempted micro enterprise in terms of the codes of good practice issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;;

5.3.9. **“Functionality”** means the ability of tenderer to provide goods or services in accordance with specifications as set out in the tender documents;



- 5.3.10. **“Military Veteran”** has the meaning assigned to it in section 1 of the Military Veterans Act 18 of 2011;
- 5.3.11. **“People with disabilities”** has the meaning assigned to it in section 1 of the Employment Equity Act, 55 of 1998;
- 5.3.12. **“Person”** includes a juristic person;
- 5.3.13. **“PPPFA”** means the Preferential Procurement Policy Framework Act 5 of 2000 and its Regulations published on 20 January 2017;
- 5.3.14. **“Price”** means all applicable axes less all unconditional discounts;
- 5.3.15. **“QSE”** means a qualifying small business enterprises in terms of the codes of good practice issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act
- 5.3.16. **“Rand Value”** means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties;
- 5.3.17. **“Rural Area”** means:
- 5.3.17.1. a sparsely populated area in which people farm or depend on natural resources including villages and small towns that are dispersed through the area; or
 - 5.3.17.2. an area including a large settlement which depends on migratory labour and remittances and government social grants for survival, and may have a traditional land tenure system;
- 5.3.18. **“Total Revenue”** bears the same meaning assigned to this expression in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act and promulgated in the Government Gazette on 9 February 2007;
- 5.3.19. **“Township”** means an urban living area that any time from the late 19th century until 27 April 1994, was reserved for black people, including areas developed for historically disadvantaged individuals post 27 April 1994;
- 5.3.20. **“Trust”** means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person;
- 5.3.21. **“Trustee”** means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person; and
- 5.3.22. **“Youth”** has the meaning assigned to it in section 1 of the National Youth Development Agency Act 54 of 2008

All terms not defined herein have the meanings assigned to them in the PPPFA.

5.4. Adjudication Using A Point System

- 5.4.1. The bidder obtaining the highest number of total points will be awarded the contract, unless objective criteria exist justifying an award to another bidder or ACSA exercises one or more of its disclaimers.
- 5.4.2. Preference points will be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts
- 5.4.3. Points scored will be rounded off to the nearest 2 decimal places.

5.5. Award of Business where Bidders have Scored Equal Points Overall

- 5.5.1. In the event that two or more bids have scored equal total points, the successful bid will be the one scoring the highest number of preference points for B-BBEE.
- 5.5.2. However, when functionality is part of the evaluation process and two or more bids have scored equal points including equal preference points for B-BBEE, the successful bid will be the one scoring the highest score for functionality.
- 5.5.3. Should two or more bids be equal in all respects, the award will be decided by the drawing of lots.

5.6. Points Awarded for Price

The 80/20 or 90/10 Preference Point Systems

A maximum of 80 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for comparative price of bid under consideration

P_t = Comparative price of bid under consideration

Pmin = Comparative price of lowest acceptable bid

5.6.1. Points Awarded for B-BBEE Status Level of Contribution

5.6.1.1. In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below

B-BBEE Level Contributor	Status of	Number of Points (80/20 system)
1		20
2		18
3		14
4		12
5		8
6		6
7		4
8		2
Non-compliant contributor		0

5.6.1.2. Bidders who qualify as EMEs in terms of the B-BBEE Act must submit an affidavit stating its annual turnover, certificate issued by a Verification Agency accredited by SANAS.

5.6.1.3. Bidders other than EMEs must submit their original and valid B-BBEE status level verification certificate or a certified copy thereof, substantiating their B-BBEE rating issued by a Verification Agency accredited by SANAS. QSEs have an additional option of submitting a sworn affidavit as its B-BBEE certificate in terms of the amendments to the B-BBEE Codes of Good Practice in 2013.

5.6.1.4. A trust, consortium or joint venture, will qualify for points for their B-BBEE status level as a legal entity, provided that the entity submits their B-BBEE status level certificate.

5.6.1.5. A trust, consortium or joint venture will qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if

they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate bid.

5.6.1.6. Tertiary institutions and public entities will be required to submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the B-BBEE Codes of Good Practice.

5.6.1.7. A person will not be awarded points for B-BBEE status level if it is indicated in the bid documents that such a bidder intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a bidder qualifies for, unless the intended sub-contractor is an EME that has the capability and ability to execute the sub-contract.

5.6.1.8. A person awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.

5.7. Bid Declaration

Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

(B-BBEE Status Level of Contribution Claimed in Terms of Paragraphs 5.2.1)

B-BBEE Status Level of Contribution: _____ = _____ (maximum of 10 or 20 points)

(Points claimed in respect of paragraph 0 must be in accordance with the table reflected in paragraph 5.6.1.1 and must be substantiated by means of a B-BBEE certificate issued by a Verification Agency accredited by SANAS).

5.8. Sub-Contracting

5.8.1. Will any portion of the contract be sub-contracted? YES / NO (**Delete whichever is not applicable*)

5.8.2. If yes, indicate:

5.8.2.1. The sub-contracted percentage is: _____%

5.8.2.2. The type of ownership is as follows in terms of percentage out of 100:

5.8.2.2.1. black ownerships is: _____

5.8.2.2.2. black youth ownership is: _____



- 5.8.2.2.3. black women ownership is: _____
- 5.8.2.2.4. black people with disabilities ownerships is: _____;
- 5.8.2.2.5. black people in rural areas, underdeveloped areas or townships ownerships is: _____
- 5.8.2.2.6. black ownership of the co-operative is: _____
- 5.8.2.2.7. black people who are military veteran ownership is: _____
- 5.8.2.2.8. Combined ownership of any of the above is: _____.

5.8.3. The tendering condition must specify that the tenderer may only subcontract to a QSE listed above if the QSE has a B-BBEE status level that is equal to or more than that of the tenderer/bidder.

5.8.3.1. The name of the sub-contractor is: _____

5.8.3.2. The B-BBEE status level of the sub-contractor is: _____

5.8.3.3. The sub-contractor is an EME: YES / NO (*Delete *whichever is not applicable*)

5.8.4. A bidder may not sub-contract any portion of the tender after award without the written approval a delegated ACSA representative.

5.9. Declaration with Regard to the Bidder

- 5.9.1. **Name of bidding entity** _____
- 5.9.2. **VAT Registration** _____
- 5.9.4. **Company registration number:** _____
- 5.9.5. **Type of company / firm:** _____

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company

(Pty) Limited

[TICK APPLICABLE BOX]

5.10. Describe principal business activities

5.11. Company Classification

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transportation, *etcetera*.

[TICK APPLICABLE BOX]

5.12. Total numbers of years the company / firm has been in business:

5.13. I/we, the undersigned, who is/are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBEE status level of contribution indicated in this bid of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- 5.13.1. The information furnished is true and correct;
- 5.13.2. The preference points claimed are in accordance with the General Conditions as indicated in this Section;
- 5.13.3. In the event of a contract being awarded as a result of points claimed, the contractor may be required to furnish documentary proof to the satisfaction of ACSA that the claims are correct;
- 5.13.4. If the B-BBEE status level of contribution has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, ACSA may, in addition to any other remedy it may have:

- 5.13.4.1. Disqualify the person from the bidding process;
- 5.13.4.2. Recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- 5.13.4.3. Cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- 5.13.4.4. Restrict the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, from obtaining business from ACSA for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- 5.13.4.5. Forward the matter for criminal prosecution.

Witnesses:

1. _____

Signature(s) of bidder(s)

2. _____

Date : _____

Address: _____

6. SECTION 6: EVALUATION CRITERIA

6.1. Evaluation Criteria

6.1.1. ACSA will use a pre-determined evaluation criterion when considering received bids. The evaluation criteria will consider the commitment made for pre-qualifying criteria, mandatory administrative requirements, functionality/ Price and B-BBEE. During the evaluation of received bids ACSA will make an assessment whether all the bids comply with set minimum requirements and whether all returnable documents/information have been submitted. Bidders which fail to meet minimum requirements, thresholds or have not submitted required mandatory documents will be disqualified from the tender process.

6.1.2. The requirements of any given stage must be complied with prior to progression to the next stage. ACSA reserves the right to disqualify bidders without requesting any outstanding document/information.

6.2. A staged approach will be used to evaluate bids and the approach will be as follows:

Stage 1	Check if Bidder meets the pre-qualifying criteria
Stage 2	Check if bidder has submitted all the Mandatory Administrative Requirement
Stage 3	Evaluate on functionality or the technical aspect of the bid
Stage 4	Evaluate price and Preference (B-BBEE)
Stage 5	Post Tender Negotiations

6.3. Pre-qualification

Bidders must submit the requisite documentation to prove that me meet the pre-qualifying criteria.

6.4. Mandatory Requirements

A list of mandatory returnable documents must be consulted to understand which documents are required at the closing date and time. Further, to the mandatory returnable documents/information ACSA will only consider bidders which have:

- a) Attendance of a Compulsory Briefing Session
- b) Acceptance of Form of offer and acceptance C1.1, must be completed and signed. On NEC ECC
- c) Provide proof of business address location
- d) Proof of Registration with National Treasury's Central Supplier Database (CSD).

6.5. Functionality

6.5.1. The functionality evaluation will be conducted by the end-user/operations/the Bid Evaluation Committee which comprises of various skilled and experienced members from diverse professional disciplines. The evaluation process will be based on threshold criteria. The criteria will be as follows:

6.6. Threshold

Points allocated for Functionality shall be evaluated in accordance with the criteria as listed below. Total Quality points allocated shall be 100. Tenderer must score minimum score per each sub criteria and an overall minimum threshold of **60 points out of 100** is required to be achieved for the tender to be eligible for further evaluation on Price and B-BBEE (80/20 split).

Tenderer is to submit previous projects completed as per Annexure E. In the event of a Joint Venture (JV), the projects can be submitted for each company individually as long as each discipline is covered by at least one of the companies in the JV.

COMPANY EXPERIANCE

Design, Supply and Install Wayfinding signage Experience (Minimum points =20, Maximum Points =40)

Previous Company Experience (refer to a number of similar projects to confirm experience working in Design, Supply and Install Wayfinding signage and provide contactable references, profile of the company with company organogram) – complete as per **Annexure E**

Completed number of projects in the last 5 years to the value of each project R1m or more:

- a) Five or more projects (40 points)
- b) Three or more projects (30 points)
- c) Two or more projects (20 points)

- d) No projects or no references provided (0 points)

KEY PERSONNEL EXPERIENCE (40 Points)

Contracts Manager (Minimum points = 10, Maximum Points = 15)

Proof that Contracts Manager has experience working as a “Contracts Manager” working per **Annexure F**

- | | | |
|-----|---------------------------------|-------------|
| (a) | 5 years’ experience or more | [15 points] |
| (b) | 3 years or more of experience | [10 points] |
| (c) | less than 3 years of experience | [0points] |

Graphic Designer (Minimum points = 10, Maximum Points = 15)

Proof that Graphic Designer has experience working as a “Graphic Designer” working per **Annexure F**

- | | | |
|-----|---------------------------------|-------------|
| (a) | 5 years’ experience or more | [15 points] |
| (b) | 2 years or more of experience | [10 points] |
| (c) | less than 2 years of experience | [0points] |

Signage Technician (Minimum points = 10, Maximum Points = 15)

Proof that Signage Technician has experience working as a “Signage Technician” working per **Annexure F**

- | | | |
|-----|---------------------------------|-------------|
| (a) | 5 years’ experience or more | [15 points] |
| (b) | 2 years or more of experience | [10 points] |
| (c) | less than 2 years of experience | [0points] |

PRELIMINARY PROGRAMME (Minimum points 10 Points and Maximum 20 Points) Annexure G

Please see more details on what is expected from the Tenderer on Annexure G

- a) The programme is very detailed, covers all aspects of the project, addresses the three minimum items (scope of work, risk and procurement), ensures that operations will not be disrupted and shows an innovative and novel approach to minimize potential risks and addresses all items in the scope of work. [20 Points]
- b) The preliminary programme is detailed and is in-line with the scope of work, ensures that operations will not be disrupted and covers all three of the minimum items (scope of work, risk and procurement). [16 Points]

- c) The preliminary programme addresses at least two of the three items (scope of work, risk and procurement), is in line with the scope of work and is in sufficient detail to indicate an understanding of the project. [10 Points]
- d) The preliminary programme is generic, is not specific to this project and only addresses one of the three minimum items (scope of work, risk and procurement) listed above. [8 Points]
- e) The preliminary programme is inadequate and does not address any of the three minimum items (scope of work, risk and procurement) in the programme. [4 Points]
- f) The tenderer has not submitted a preliminary programme. [0 Points]

6.7. Price and B-BBEE

This is the final stage of the evaluation process and will be based on the PPPFA preference point system of **80/20**. Price will amount to 80 points, whilst preference will be 20 points. The award of business will be made to a bidder which has scored the highest overall points for this stage of the evaluation, unless objective criteria exists, justifying an award to another bidder or ACSA splits the award or cancels the tender, *etcetera*. The pricing schedule to be completed is as follows:

See Bill of Quantities on Part C2 NEC ECC

Bidders must only price in accordance with the pricing schedule above, this will enable ACSA to compare priced offers. Failure to submit a priced offer using the prescribed schedule will make the bid liable for disqualification. Disbursements will be reimbursed at actual cost. The successful bidder will be required to provide proof of expenses in order to be reimbursed. Other expenses, for example accommodation (specify, e.g. three-star hotel, bed and breakfast, telephone cost, reproduction cost, etcetera). On basis of these particulars, certified invoices will be checked for correctness.

7. SECTION 7: RETURNABLE DOCUMENTS

7.1. Mandatory Returnable documents

ACSA will disqualify from the tender process any bidder that has failed to submit mandatory returnable documents and information on the closing date and time. Bidders should therefore ensure that all the mandatory returnable documents and information have been submitted. In order to assist bidders, ACSA has also included a column next to the required mandatory document and information to enable bidders to keep track of whether they have submitted or not. The mandatory documents and information are as follows:



MANDATORY RETURNABLE DOCUMENTS AND INFORMATION	SUBMITTED [Yes or No]
Priced offer	
Proof of Registration with National Treasury's Central Supplier Database (CSD).	
Briefing Session Form Section 9	
Proof of company location and address	

7.2. Other Returnable Documents and information

These types of documents and information are required but are not mandatory or are only mandatory at specific stages of the process. ACSA may request bidders to submit these documents or information after the closing date and time or might already have them on the system. Where a document or information is only mandatory at a specific stage in the process, ACSA may only disqualify a bidder for non-submission at that stage and after reasonable efforts were made to request the document from the bidder. The documents are as follows:

RETURNABLE DOCUMENTS AND INFORMATION	SUBMITTED [Yes or No]
B-BBEE Certificate	
Tax Clearance Certificate (ACSA may not award a tender to a bidder whose tax affairs have not been declared to be in orders by SARS)	
Names and identity numbers of Directors	
Certificate of Incorporation	
Declaration of Interest Form Section 8	
Declaration of Forbidden Practices Section 10	
ACSA Terms and Conditions of RFP Section 11	
SBD 6.2 (Declaration for local content and production for PPPFA designated sectors Annexure A	
SBD 9 Certificate of Independent Bid Determination Annexure B	



SBD 8 Declaration of Bidder's Past Supply Chain Management Practices Annexure C	
Certificate of Authority for Joint Ventures (where applicable) Annexure D	
Schedule of the Tenderer's Recent Experience related to the Design, Manufacture Supply and Installation of Wayfinding Signages Annexure E	
Key Personnel CVs Annexure F	
Preliminary Programme, Method Statement & Quality Management Plan Annexure G	
Schedule of Current Commitments Annexure H	
Schedule of Construction Equipment Annexure I	
Proof of Registration with National Treasury's Central Supplier Database (CSD) Annexure J	
Valid Tax Certificate or SARS Pin Annexure K	
Valid BBBEE Verification Certificate Annexure L:	
Latest Audited Financial Statements of the Company Annexure M	
Bank Rating Letter for Tender Price and Contract Period Annexure N	
Joint Venture (JV) Agreement if Applicable Annexure O	
Names and Identity Numbers of Directors Annexure P:	
Certificate of Incorporation Annexure Q	
Proof of Location of Business Premises Annexure R	
Company Profile Annexure S	
Certificate of Insurance Aviation Liability Annexure T	
Contract Management Plan Annexure U	

7.3. Validity of submitted information

Bidders must ensure that any document or information which has been submitted in pursuance to this tender remains valid for the duration of the contract period. The duty is on the bidder to provide updated information to ACSA immediately after such information has changed.

8. SECTION 8: DECLARATION FORM

8.1. Making a Declaration

Any legal person or persons having a relationship with persons employed by ACSA, including a blood relationship, may submit a bid in terms of this tender document. In view of possible allegations of unfairness, should the resulting bid, or part thereof, be awarded to persons connected with or related to ACSA employees, it is required that the bidder or his/her authorised representative declare his/her position in relation to ACSA employees or any member of the evaluation or adjudication committee which will consider bids. Furthermore, ACSA requires all bidders to declare that they have not acted in any manner inconsistent with the law, policy or fairness.

8.2. All bidders must complete a declaration of interest form below:

Full name of the bidder or representative of
the bidding entity

Identity Number

Position held in the bidding entity

Registration number of the bidding entity

Tax Reference number of the bidding entity

VAT Registration number of the bidding entity

I/We certify that there is a / no relationship between the bidding entity or any of its shareholders / directors / owner / member / partner with any ACSA employee or official.

Where a relationship exists, please provide details of the ACSA employee or official and the extent of the relationship below

8.3. Full Names of Directors / Trustees / Members / Shareholders of the bidding entity

Tel +27 11 723 1400 Fax +27 11 453 9354

The Maples, Riverwoods, 24 Johnson Road, Bedfordview, Gauteng, South Africa, 2008

P O Box 75480, Gardenview, Gauteng, South Africa, 2047

www.airports.co.za



Full Name	Identity Number	Personal Income Tax Reference Number

8.4. I/We declare that we have not acted in any manner which promotes unfairness, contravenes any law or is against public morals. We further certify that we will in full compliance of this tender terms and conditions as well as ACSA policies in the event that we are successful in this tender.

Declaration:

I/We the undersigned _____ (Name) hereby certify that the information furnished in this tender document is true and correct. We further certify that we understand that where it is found that we have made a false declaration or statement in this tender, ACSA may disqualify our bid or terminate a contract we may have with ACSA where we are successful in this tender.

Signature

Date

Position

Name of bidder



9. SECTION 9: BRIEFING SESSION FORM

This is to certify that:

Bidder Name _____

Attached a briefing / site inspection meeting which was held on 07th of November 2018 Bidder was represented by:

Name: _____

Designation: _____

This certification is made on behalf of ACSA by:

Name: _____

Designation: _____

Signature: _____

Date: _____

10. SECTION 10: DECLARATION OF FORBIDDEN PRACTICES

I/We hereby declare that we have not/been found guilty of any illegal activities relating to corruption, fraud, B-BBEE fronting, anti-competitive practices and/or blacklisted by an organ of State Owned Company, etc. and/or any other forbidden practices.

I/We declare the following:

	Description	Penalty	Organ of State / State Owned Company
a)			
b)			

Furthermore, I/We declare that to the best of my/our knowledge there is /are no further practices to be declared or which are in the process of being finalised. The following are alleged practices which have not yet been finalised.

	Description	Organ of State / State Owned Company
a)		
b)		

This declaration was signed on _____ of _____ 201_____

Name: _____
 Designation: _____
 Signature: _____



SECTION 11: ACSA TERMS AND CONDITIONS OF RFP AND BIDDERS PARTICULARS

TO: Airports Company South Africa Limited.

Bid No: KIM08/2017

1. Bidder's Name and Contract Details

Bidder:	
Physical Address:	
Correspondence to be addressed to:	
Fax Number:	
Phone numbers:	
Email Address:	
Contact Person:	

2. Proposal Certification

Tel +27 11 723 1400 Fax +27 11 453 9354
The Maples, Riverwoods, 24 Johnson Road, Bedfordview, Gauteng, South Africa, 2008
P O Box 75480, Gardenview, Gauteng, South Africa, 2047
www.airports.co.za

We hereby submit a Proposal in respect of the [INSERT PROPOSAL DETAIL] in accordance with Airports Company South Africa's requirements.

- We acknowledge that Airports Company South Africa's terms and conditions (as amended and mutually agreed between the parties if necessary) shall apply to the agreement with the successful Bidder,
- We have read, understand and agree to be bound by the content of all the documentation provided by Airports Company South Africa in this Request for Proposal.
- We accept that Airports Company South Africa's Tender Board's decision is final and binding.
- We certify that all forms of Proposal as required in the Proposal document are included in our submission.
- We certify that all information provided in our Proposal is true, accurate, complete and correct.
- This Proposal is specific to this project only; it has no impact, influence or effect on any other project for which a Proposal may be submitted.
- The undersigned is/are authorized to submit and sign the Proposal that shall be binding on closure of the Proposal submission.
- The Proposal is binding on this Tenderer for a period which lapses after one hundred and twenty (120) calendar days calculated from the closing date for Proposal submission.

Thus done and signed at		on this the		day of		2018
-------------------------	--	-------------	--	--------	--	------

Signature:	
Name:	

For and behalf of:

Tendering entity name:	
Capacity:	

SECTION 11: TERMS AND CONDITIONS OF RFP

12.1 Conditions of the request for proposal

12.1.1 This RFP is open only to bidders who are registered and duly authorised to provide the Services in South Africa.

12.1.2 Any bids received after the tender closing date and time **28th of November 2018 and 11h00** shall not be considered by ACSA and therefore be disqualified. These bids shall be retained unopened and destroyed after the award of the contract to the successful bidder unless a written request for the return thereof is received from the relevant bidder within thirty (30) days of the award.

12.1.3 Except where specifically provided for in this RFP, a bidder may make no changes to its bid after the closing time and date.

12.1.4 ACSA reserves the right to award the contract on the basis of bid submitted by a bidder subject to ACSA' s terms and conditions and by submission of its bid the bidder agrees to be legally bound thereby if its bid is accepted by ACSA.

12.1.5 ACSA or its duly appointed representatives shall be the sole adjudicators of the acceptability and or feasibility of the bids. The decision shall be final and except as required by law or otherwise, no reason for the acceptance or rejection of any bid will be furnished.

12.1.6 If the bid has been awarded on the strength of information furnished by a Bidder, which information is proved to have been incorrect, in addition to any other legal remedy it may have, ACSA may at any time during the life of the contract:

- a) Recover from the relevant bidder all costs, losses or damages incurred by it as a result of the award; and/or
- b) Cancel the award of the bid and/or contract and claim any damages, which it may have suffered or will suffer as a result of having to make less favourable arrangements.

12.1.7 The Bidder shall be liable to pay for losses sustained and/or additional costs or expenditure incurred by ACSA as a result of cancellation. ACSA shall furthermore have the right to recover such losses,

damages or additional costs by way of set off against monies due or which may become due to the Bidder in terms of the said contract.

12.1.8 If ACSA and the successful Bidder fail to enter into or execute a formal written contract within thirty (30) days of the award (or such later date as may be determined by ACSA as a result of the bidder's failure to comply with any representation made in the bidder's bid, then the award shall be deemed null and void. ACSA's aforesaid rights are without prejudice and in addition to any other rights that ACSA may have in order to claim damages. For the avoidance of doubt, in the event the bid of a successful bidder is accepted by ACSA, no agreement shall come into being until the formal contract has been negotiated and executed between ACSA and the successful bidder.

12.1.9 ACSA reserves the right to amend the terms and conditions of this RFP at any time prior to finalisation of the contract between the parties and shall not be liable to any bidder or any other person for damages of whatsoever nature which they may have suffered as a result of such amendment. All bids are submitted at the entire risk of the bidder.

12.1.10 All representations, agreements or arrangements arising from bids submitted in terms hereof (including any negotiations that follow) shall not be binding on ACSA, its officers, employees or agents unless reduced to writing and signed by a duly authorised representative of ACSA.

12.1.11 ACSA reserves the right to postpone the closing date for submission of bids or to withdraw the RFP at any time.

12.1.12 Appendix 1 must be executed in the name of the business actually proposing to perform the Services if awarded the contract. Appendix 1 must be signed by an authorised representative of the bidder.

12.1.13 In the case of a joint venture or partnership between The Service Provider, evidence of such a joint venture must be included in the bid in the form of a Joint Venture Agreement or Memorandum of Understanding. Each member of the joint venture may complete and sign Appendix 1. Alternatively, all the members of the joint venture may in writing nominate one member of the joint venture to complete and sign Appendix 1 on behalf of the joint venture. This written authority must be signed by duly authorised members of the joint venture and be submitted with the proposal.

6.2 Binding Arbitration Provision

6.2.1 It is a condition of participation in this RFP process between the bidder and ACSA that should any dispute or difference arise between the parties, this shall be resolved by a single Arbitrator -

- Concerning the purport or effect of the RFP documents or of anything required to be done or performed there under;
- Concerning any aspect of the RFP process to anything done or decided there under: or
- Concerning the validity of the award of the RFP to any bidder or the failure to award same to any Bidder, then such dispute or difference shall be finally resolved by arbitration.

6.2.2 Such arbitration shall be by a single arbitrator who shall be –

- Selected by agreement between the parties, or failing such agreement nominated on the application of any party by the Arbitration Foundation of Southern Africa (AFSA); and
- The arbitrator shall have power to open up, review and revise any certificate, opinion, decision, requisition or notice relating to all matters in dispute submitted to him/her and to determine all such matters in the same manner as if no such certificate, opinion, decision, requisition or notice had been issued.

6.2.3 Upon every or any such reference, the costs of an incidental to the reference and award shall be in the discretion of the arbitrator, who may determine the amount of the costs, or direct them to be taxed as between attorney and client or as between party and party and shall direct by whom and to whom and in what manner they shall be borne and paid.

6.2.4 The award of the arbitrator shall be final and binding on the parties and any party shall be entitled to apply to the Courts to have such award made an order of court.

6.2.5 Save as set out in this clause, the arbitration shall be conducted in accordance with the rules of the Arbitration Foundation of Southern Africa.

6.2.6 The arbitration shall be held in Johannesburg in the English language.

6.2.7 However, nothing in this clause shall preclude any party to the arbitration from seeking interlocutory relief in any court having jurisdiction pending the institution of a review or other appropriate proceedings for legal redress.

6.2.8 Such arbitration shall be commenced and concluded within 30 days of the dispute having noted.

6.3 RFP Acceptance

6.3.1 ACSA reserves the right to reject: -

- a. Incomplete bids;

- b. Late bids;
- c. Conditional bids; and

6.3.2 ACSA reserves the right to withdraw the RFP at any time without giving rise to any obligation to be responsible for any loss or financial damage which may be incurred or suffered by any bidder.

6.3.3 This RFP implies neither obligation to accept the lowest or any bid nor any responsibility for expenses or loss, which may be incurred by any bidder in preparation of his bid.

6.3.4 Bidders may include with their bids any descriptive matter, which, if referred to in the RFP, will form part of the RFP. In case of any discrepancy, however, the issued RFP and supporting documents and information completed therein by the bidder will be considered as the valid and binding bid.

6.3.5 ACSA reserves the right to award portions of the contract to different Bidders and is not obligated to accept the whole or only one bid for purposes of the award of the contract or contracts.

6.3.6 ACSA reserves the right to not award more than one contract to a Bidder.

6.3.7 Notwithstanding any other provision to the contrary in this document, no ACSA employee or any person related to or associated (including spouse, child, cousin, friend) with an ACSA employee may (individually or through a corporate vehicle which includes a company, close corporate, trust, partnership etc.) submit a bid for consideration by the Evaluation Committee unless interest is declared and approved as per Delegated Level of Authority.

ANNEXURE A

SBD 6.2: DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2017, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

- 1.1. Preferential Procurement Regulations, 2017 (Regulation 8) make provision for the promotion of local production and content.
- 1.2. Regulation 8.(2) prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for tenders referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on [http://www.thedti.gov.za/industrial development/ip.jsp](http://www.thedti.gov.za/industrial%20development/ip.jsp) at no cost.

1.6. A bid may be disqualified if this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation;

2. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

<u>Description of services, works or goods</u>	<u>Stipulated minimum threshold</u>
_____	_____ %
_____	_____ %
_____	_____ %

3. Does any portion of the goods or services offered have any imported content?
(**Tick applicable box**)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

3..1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on www.reservebank.co.za

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

4. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.



LOCAL CONTENT DECLARATION
(REFER TO ANNEX B OF SATS 1286:2011)

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)

IN RESPECT OF BID NO.

ISSUED BY: (Procurement Authority / Name of Institution):
.....

NB

- 1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
- 2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on http://www.thdti.gov.za/industrial_development/ip.jsp. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, (full names),
do hereby declare, in my capacity as
of(name of bidder
entity), the following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that:
 - (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R



Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above. The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

(d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.

(e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

SIGNATURE: _____ **DATE:** _____

WITNESS No. 1 _____ **DATE:** _____

WITNESS No. 2 _____ **DATE:** _____

ANNEXURE B: SBD 9 CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Standard Bidding Document (SBD) must form part of all bids¹ invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
 - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
 - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- 4 This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

SBD 9: CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word “competitor” shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and



- (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

SBD 9

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
- (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

SBD 9

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the



Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

Js914w 2

(Attach here)

ANNEXURE C: SBD 8 DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Standard Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be disregarded if that bidder, or any of its directors have-
 - a. abused the institution's supply chain management system;
 - b. committed fraud or any other improper conduct in relation to such system; or
 - c. failed to perform on any previous contract.
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	<p>Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).</p> <p>The Database of Restricted Suppliers now resides on the National Treasury's website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	<p>Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		



4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		

CERTIFICATION

**I, THE UNDERSIGNED (FULL NAME).....
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.**

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder



Annexure D Certificate of Authority for Joint Ventures (where applicable)

This Returnable Schedule is to be completed by joint ventures in addition to for each JV member.
 We, the undersigned, are submitting this tender offer in Joint Venture and hereby authorise Mr/Ms
 , authorised signatory of the company
 , acting in the capacity of lead partner,
 to sign all documents in connection with the tender offer and any contract resulting from it on our behalf.

NAME OF FIRM	ADDRESS	DULY AUTHORIZED SIGNATORY
Lead partner		Signature: Name: Designation:
		Signature: Name: Designation:
		Signature:



AIRPORTS COMPANY
SOUTH AFRICA

		Name: Designation:
		Signature: Name: Designation:

Signed: Date:

Name: Position:

Tenderer:



Annexure E Schedule of the Tenderer's Recent Experience related to the Design, Manufacture Supply and Installation of Wayfinding Signages

The following is a statement of similar work successfully executed by myself/ourselves over the past FIVE years:

RELEVANT PROJECT NAME	PROJECT VALUE	START DATE	COMPLETION DATE	DESCRIBE RELEVANT DETAILS OF PROJECT	CLIENT REFERENCE CONTACT DETAILS (PHONE NO. / EMAIL)
1.					
2.					
3.					
4.					

Note: When completing the above schedule, Tenderer's must take cognisance of the evaluation criteria as described in the Functionality Evaluation clause 6.6

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.



AIRPORTS COMPANY
SOUTH AFRICA

Signed	_____	Date	_____
Name	_____	Position	_____
<i>Tenderer</i>	_____		_____
	_____		_____

Number of sheets, appended by the tenderer to this Schedule..... (If nil, enter NIL).

SIGNED ON BEHALF OF TENDERER:

Tel +27 11 723 1400 Fax +27 11 453 9354
The Maples, Riverwoods, 24 Johnson Road, Bedfordview, Gauteng, South Africa, 2008
P O Box 75480, Gardenview, Gauteng, South Africa, 2047
www.airports.co.za

Annexure F Key Personnel CV

The tenderer must take note that CV's are compulsory for the following key personnel:

- ***Contracts Manager***
- ***Graphic Designer***
- ***Signage Technician***

The CV template below **MUST BE** completed for each key personnel position and all information must be entered into the template as required.

The CV template below **MAY NOT** be replaced by another format and should this template not be completed, the tender may be regarded as unsuccessful.

Should the tenderer wish to supplement this CV format with additional information, this is acceptable only if the CV template is completed and will not replace the format below.

Failure to complete the below CV template in full may result in the tender being deemed non-responsive.



Complete and make copies of template as required

Position to hold for this project					
Name					
Surname					
Nationality					
Date of Birth					
Current Residence					
Current Employer					
Highest Qualification					
Professional Body Registered with if any					
Major Experience in previous years related to similar type of projects					
Employer Details	Client Name	Client Reference contact details/ Letter of confirmation (Attach)	Scope of work description/ Project description	Project value Including VAT	Duration: From (date) to (date)

Note: When completing the above schedule, Tenderer's must take cognisance of the evaluation criteria as described in the Functionality evaluation criteria clause 6.6

Tel +27 11 723 1400 Fax +27 11 453 9354
The Maples, Riverwoods, 24 Johnson Road, Bedfordview, Gauteng, South Africa, 2008
P O Box 75480, Gardenview, Gauteng, South Africa, 2047
www.airports.co.za



Annexure G: Preliminary Programme.

The Tenderer shall attach a **Preliminary Programme**, reflecting the proposed sequence, duration and milestones of execution of the various activities comprising the work for this contract. The programme shall be in accordance with the information provided in the Schedule of Constructional Equipment and with all other relevant aspects of the tender.

Signed: Date:

Name: Position:

Tenderer:

Note to tenderers:

Preliminary Programme

1. The preliminary programme must refer to the scope of work (Part C3) and indicate that detailed consideration has been given to how this scope will be achieved. The programme must indicate that items described in the method statement below have been considered and included in the programme.
2. As a minimum, the programme must address the following items and the proposed approach for each item.
 - Scope of work and constructability considerations
 - Risk and float in the construction process
 - Procurement and long lead items
3. The programme must be prepared on a project programme tool and the name of the programme tool is to be provided with the programme (i.e Microsoft Project).
4. The programme must be specific to the project and not be a generic programme.

Scoring of the Programme:

Programme	20 Points (Minimum Score 10 Points)
Score - 0 Points	The tenderer has not submitted a preliminary programme.
Score - 4 Points	The preliminary programme is inadequate and does not address any of the three minimum items (scope of work, risk and procurement) in the programme.
Score - 8 Points	The preliminary programme is generic, is not specific to this project and only addresses one of the three minimum items (scope of work, risk and procurement) listed above.
Score - 10 Points	The preliminary programme addresses at least two of the three items (scope of work, risk and procurement), is in line with the scope of work and is in sufficient detail to indicate an understanding of the project.
Score – 16 Points	The preliminary programme is detailed and is in-line with the scope of work, ensures that operations will not be disrupted and covers all three of the minimum items (scope of work, risk and procurement).
Score - 20 Points	The programme is very detailed, covers all aspects of the project, addresses the three minimum items (scope of work, risk and procurement), ensures that operations will not be disrupted and shows an innovative and novel approach to minimize potential risks and addresses all items in the scope of work.

When completing the above schedule, Tenderer's must take cognisance of the evaluation criteria as described in the Functionality Evaluation clause 6.6



ANNEXURE H: Schedule of Current Commitments

1. The tenderer shall list below all projects with which the proposed key personnel are currently involved
2. In the event of a joint venture enterprise, details of all the members of the joint venture shall similarly be attached to this form

Employer, contact person and telephone number	Consulting Engineer, contact person and telephone number	Description of contract	Value of work inclusive of VAT (rand)	Completion Date

Signed: Date:

Name: Position:

Tenderer:



ANNEXURE I Schedule of Equipment

The tenderer must state below what construction plant will be immediately available for this contract, what constructional plant will become available by virtue of outstanding orders, and what further constructional plant will be acquired or hired for the work should he be awarded the contract:

- (a) CONSTRUCTION PLANT IMMEDIATELY AVAILABLE (I)
- (b) CONSTRUCTION PLANT ON ORDER/ CONFIRMATION TO HIRE (O) (Proof of placed Order/ Letter of confirmation from Plant hire to be attached.
- (c) CONSTRUCTIONAL PLANT STILL NEED TO BE HIRED OR PURCHASED (H) – No attachment.

EQUIPMENT AVAILABLE

DESCRIPTION, SIZE, CAPACITY	NUMBER	AVAILABILITY

Signed: Date:
.....

Name: Position:
.....

Tenderer:
.....
.....



**ANNEXURE J: PROOF OF REGISTRATION WITH NATIONAL TREASURY'S CENTRAL SUPPLIER
DATABASE (CSD)**

(Attach here)

Signed:

.....
.....

Date:

.....
.....

Name:

.....
.....

Position:

.....
.....

Tenderer:

.....
.....



ANNEXURE K: VALID TAX CERTIFICATE or SARS PIN

(Attach here)

Signed: Date:
.....

Name: Position:
.....

Tenderer:
.....
.....

Tel +27 11 723 1400 Fax +27 11 453 9354
The Maples, Riverwoods, 24 Johnson Road, Bedfordview, Gauteng, South Africa, 2008
P O Box 75480, Gardenview, Gauteng, South Africa, 2047
www.airports.co.za



ANNEXURE L: VALID BBBEE VERIFICATION CERTIFICATE

(Attach here)

Signed: Date:
.....

Name: Position:
.....

Tenderer:
.....
.....



ANNEXURE M: LATEST AUDITED FINANCIAL STATEMENTS OF THE COMPANY

(Attach here)

Signed: Date:
.....

Name: Position:
.....

Tenderer:
.....
.....



ANNEXURE N: BANK RATING LETTER FOR TENDER PRICE AND CONTRACT PERIOD

(Attach here

Signed: Date:
.....

Name: Position:
.....

Tenderer:
.....
.....



ANNEXURE O: JOINT VENTURE (JV) AGREEMENT IF APPLICABLE

(Attach here)

Signed: Date:
.....

Name: Position:
.....

Tenderer:
.....
.....



ANNEXURE P: NAMES AND IDENTITY NUMBERS OF DIRECTORS

(Attach here)

Signed: Date:
.....

Name: Position:
.....

Tenderer:
.....
.....



ANNEXURE Q: CERTIFICATE OF INCORPORATION

(Attach here)

Signed: Date:
.....

Name: Position:
.....

Tenderer:
.....
.....



ANNEXURE R: PROOF OF BUSINESS ADDRESS

(Attach here)

Signed: Date:
.....

Name: Position:
.....

Tenderer:
.....
.....



ANNEXURE S: COMPANY PROFILE

Please note company profile must also have the organogram of the company

(Attach here)

Signed: Date:
.....

Name: Position:
.....

Tenderer:
.....
.....



ANNEXURE T: CERTIFICATE OF INSURANCE AVIATION LIABILITY

Provided by the Employer Airports Company South Africa See supporting document

Signed: Date:
.....

Name: Position:
.....

Tenderer:
.....
.....

ANNEXURE U: CONTRACT MANAGEMENT PLAN

SCM Reference Number	KIM08/2017
Contract Name	Request for Proposals for Contractor Appointment for Design, Manufacture Supply and Install Wayfinding Signage at Kimberley Airport
Business Unit (ORTIA/CORP/CTIA/REG/KSIA)	Kimberley Airport
Division	Technical Services and Solutions (TSS)
Duration (in months)	Six months
Contract Manager	Motsumi Ngakane
Contracts Consultant	Bonolo Ngwenya

Kindly complete the attached Annexure A, which will form part of the signed agreement between the successful bidder and Airports Company South Africa.

This Contract Management Plan (CMP) will guide you in respect the relationship between the parties once the procurement process has been concluded.

Please note that there are some provisions in the contract template which are non-negotiable and therefore an attempt to amend same or to remove them by way of the schedule of deviations may render your bid non-responsive. It is a condition of the bid that you accept the terms and conditions designated as Non-Negotiable.



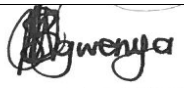
1. Non- Negotiable Clauses	
	<p>11.2 Duration of the project - 6 months</p> <p>42.2 The defects date is 12 months after completion</p> <p>43.2 Defects correction period is two weeks</p> <p>51.2 The period within which payment is made is 30 days of date of Statement</p>



	<p>X13.1 The amount of the performance bond is: 10% of the contract value. Pro-forma draft of a performance bond to be used is attached to this contract.</p> <p>X16.1 The retention percentage is: 0% of the Contract value. A 5% bank guarantee needs to be provided at the end of the project which will expire 12 months after hand over</p>
2. Deliverables and Milestones (not the scope but what is expected from the Service Provider)	
<p>The signages are to be designed, supply and installed within six months.</p>	
3. Penalties	
<p>X7 Delay damages of the works are: Amount per day is 0.05%, to the maximum of 10% of the Contract value</p>	
Performance Management	
<p>Kindly note that this agreement will be subject to performance management which may necessitate the following:</p> <ol style="list-style-type: none">1. Performance Management Review Meetings once every 2 (two) months from the Effective Date;2. Performance Management Reviews on the template attached every 2 (two) months from the Effective Date;3. Performance Management Reports prepared by the Contract Manager once every 2 (two) months;4. Updated Statutory documents, once every year on the anniversary of the Effective Date. <p>Failure to maintain a positive performance levels as indicated through the above-mentioned processes may result in your contract being terminated and may have a negative impact on any future business with ACSA.</p>	



AIRPORTS COMPANY
SOUTH AFRICA

	Name:	Date:	Signature
SCM Specialist	Nokuthula Bhengu	31/10/2018	
Contract Manager	Motsumi Ngakane	31/10/2018	
Contract Consultant	Bonolo Ngwenya	31/10/2018	

Tel +27 11 723 1400 Fax +27 11 453 9354

The Maples, Riverwoods, 24 Johnson Road, Bedfordview, Gauteng, South Africa, 2008

P O Box 75480, Gardenview, Gauteng, South Africa, 2047

www.airports.co.za