

REQUEST FOR BID TO APPOINT A SERVICE PROVIDER TO UNDERTAKE OFF SITE DOCUMENT STORAGE SERVICES FOR A PERIOD OF 5 YEARS FOR AIRPORTS COMPANY SOUTH AFRICA CAPE TOWN INTERNATIONAL AIRPORT

TENDER REFERENCE NUMBER: CTIA RFQ 68784

Airports Company South Africa SOC Ltd
Reg No: 1993/04149/30

Airports Company South Africa SOC Ltd invites suitably qualified Bidders to submit bids for the above services.

COLLECTION OF TENDER DOCUMENTS

Tender documents can be downloaded directly from the National Treasury e-Tender Publication Portal at www.etenders.gov.za free of charge from Thursday 17th September 2020.

CLOSING DATE

The bid closes at **14H00 on Monday 0 28th September 2020.**

All bid documents must be emailed to:

kamaal.allom@airports.co.za

LATE SUBMISSIONS WILL NOT BE ACCEPTED.

MANDATORY ADMINISTRATION CRITERIA

Submissions that do not meet the following criteria will not be evaluated and will be disqualified:

Bidders must accept the ACSA terms and conditions.

NB: No tender will be awarded to any person whose tax matters have not been declared to be in order by the South African Revenue Services.

No award will be made to any service provider who is not registered on National Treasury's Central Supplier

Database.

EVALUATION

Mandatory Administration Requirements

Bidders must satisfy the Mandatory Administration Criteria for them to be evaluated further. Proposals will then be evaluated in 2 Phases:

Phase One - Functionality

Functionality: Is a threshold phase which will disqualify bidder's not meeting the minimum threshold per element as indicated in the Bid Document.

Phase Two - Price & B-BEEE

This phase is based on the 80/20 Preference point system in terms of the Preferential Procurement Policy Framework Act, with 80 points reflecting price and 20 reflecting B-BBEE recognition. ACSA will only accept the DTI criteria as proof of B-BBEE status.

TRANSFORMATION IMPERATIVES

Airports Company South Africa subscribes to the National Transformation Imperatives and objectives. As such it will appoint bidder(s) who subscribe to Transformation imperatives. Bidders must indicate whether they commit to the ACSA transformation strategy.

AIRPORTS COMPANY SOUTH AFRICA SOC LTD RESERVES THE RIGHT TO WITHDRAW, CANCEL OR NOT AWARD ANY ISSUED TENDER.

Enquiries and Contact Information for collection of RFP documents:

E-mail: ctiatender.admin@airports.co.za

Telephone: +27 21 937 1200

Website: www.airports.co.za

Enquiries for clarity will close on Thursday 24th September 2020

Airports Company South Africa urges its clients, suppliers and the general public to report any fraud or corruption to:

Airports Company South Africa TIP-OFFS ANONYMOUS

FreeCall: 0800 00 80 80

FreeFax: 0800 00 77 88

Email: acsa@tip-offs.com

Website: www.tip-offs.com



AIRPORTS COMPANY
SOUTH AFRICA