



REQUEST FOR BIDS

Briefing Session

ACQUISITION OF VALET PARKING OPERATORS FOR A PERIOD OF THREE (3) YEARS AT AIRPORTS COMPANY SOUTH AFRICA'S, O R TAMBO INTERNATIONAL AIRPORT, CAPE TOWN INTERNATIONAL AIRPORT AND KING SHAKA INTERNATIONAL AIRPORT.

COR8075/2025/RFP

  **Terminals**






  **Toilets**

Shops  





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TENDER NOTICE AND INVITATION TO TENDER

Confidential



AIRPORTS COMPANY SOUTH AFRICA

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Non-Compulsory Briefing Session	4 March 2026 2025 at 10h00 via MS Teams
Query Closure	23 March 2026
Queries in writing to:	tenders.scm1@airports.co.za
Response to Queries by ACSA	On or before 27 March 2026
Bid Closure Date and Time	17 April 2026 at 12h00 (mid-day) LATE BID SUBMISSIONS WILL NOT BE ACCEPTED
Bid Documents	Bid documents are available at no cost from the following websites: <ul style="list-style-type: none">• ACSA (www.airports.co.za) Select Tender Bulletin, select Current Tenders, download relevant bid information.• National Treasury (www.etenders.gov.za)
Submission of Bid Document	O R Tambo International Airport (Kempton Park, Johannesburg) (en route to the Viewing Deck; ACSA Offices North wing) Terminal 'A' Building - 3 rd Floor Tender Box slots can be found on the wall. TENDER BOX "A" Complete the Bid Deposit Register



TENDER NOTICE AND INVITATION TO TENDER

<p>Bid submissions</p>	<ol style="list-style-type: none"> 1. The bidder to submit bids in duplicate Printed format (1 Original and 1 Copy). 2. The printed original will be legal and binding. In the event of discrepancies between any of the submitted documents/information; the printed original will take precedence. 3. The documents must be signed and completed by a person who has been given authority to act on behalf of the bidder. 4. Bids to be sealed in clearly marked envelopes/package indicating which is “Original” and which is “Copy” and marked with Bidder’s name, return address and contact details on the back of the envelope; and on the front of the envelope - Bidder Reference Number, Bid Description, and the details of the Supply Chain Management department where the bid will close (refer 1.2.1. below). 5. Please ensure that the packaging of the tender document is not a large box but a lever arch file size package that can fit in the tender box insertion point. 6. There will be a register at the Tender Box, which is to be completed. 7. Please arrive early at the airport in order to avoid being late to the tender box/closing. 8. South Africa Standard Time (SAST) will apply to all times related to this tender. 9. There will NOT be a public opening of tender documents. 10. No bidder or any of its consortium/joint venture members may have an interest in any of the other bidder/joint venture/consortium participating in this bid.
<p>Joint Venture(JV), Partnerships, Consortiums, Trusts and Sub-Contractors</p>	<ul style="list-style-type: none"> • B-BBEE Certificate - A Joint Venture/Partnerships/Consortium bid must be accompanied by a valid consolidated JV B-BBEE Certificate from a SANAS accredited B-BBEE Verification Agency in the name of the Joint Venture. • CSD Registration – for a JV, CSD registration for the JV. • All parties to the bid (JV Partners and sub-contractors) must submit all the required returnable documents.
<p>Validity Period</p>	<ul style="list-style-type: none"> • Bid Prices to be valid for a period of 120 working days from date of bid closure. • ACSA may request an extension of the validity period if required.
<p>Alterations to Documents</p>	<p>Do not make any alterations or additions to the tender documents, except to comply with instructions issued by the employer, or necessary to correct errors made by the tenderer. All signatories to the tender offer shall initial all such alterations.</p>



SCOPE

PRESENTED BY LINE DEPARTMENT - SCOPE OF OPPORTUNITY (FROM PAGE 36 OF BID DOCUMENT)

Indicate which opportunity you are submitting your bid for by ticking the box provided. Each opportunity must be tendered for separately and will be evaluated and awarded accordingly.

A SUCCESSFUL BIDDER WILL BE AWARDED A MAXIMUM OF ONE OPPORTUNITY PER AIRPORT

BIDDERS MUST TENDER FOR BOTH OFFICE/KIOSK AND BAYS IN A PARTICULAR SITE.

No.	Site	✓
1.	O R Tambo International Airport (ORTIA) – 15 VALET OPERATING OPPORTUNITIES	
	Office/Kiosk – (Bays at Multi-Storey Parking to be used to construct kiosk)	
	Bays at Engen	
	Additional Office space – 375sqm (<i>OPTIONAL</i>) – Only Bid for this if a bid is in place for above bays at Engen and MSP bays for kiosk.	
2.	Cape Town International Airport (CTIA) - 6 VALET OPERATING OPPORTUNITIES	
	Office /Kiosk 1	
	Office /Kiosk 2	
	Office /Kiosk 3	
	Office /Kiosk 4	
	Office /Kiosk 5	
	Office /Kiosk 6	
	Bays	
3.	King Shaka International Airport (KSIA) - 4 VALET OPERATING OPPORTUNITIES	
	Office /Kiosk	
	Bays	





EVALUATION PROCESS



SCM & LINE DEPARTMENT TO PRESENT INFORMATION FROM PAGE 12 OF THE BID DOCUMENT

EVALUATION OF PREFERENCE : SBD6.1 – PAGE 53 OF BID DOCUMENT



Evaluation of Preference cont.



BIDDER TO PROVIDE PROOF TO SUPPORT THE PREFERENCE POINTS BEING CLAIMED.

A) PROVIDE ORIGINAL OR CERTIFIED COPY OF VALID SWORN AFFIDAVIT OR

B) VALID B-BBEE CERTIFICATE FROM A SANAS ACCREDITED RATING AGENCY (TOGETHER WITH B-BBEE REPORT)

- IF BIDDER IS A JOINT VENTURE (JV) – A CONSOLIDATED B-BBEE CERTIFICATE FROM A SANAS ACCREDITED AGENCY MUST BE PROVIDED(TOGETHER WITH B-BBEE REPORT)

AS PRESCRIBED BY THE B-BBEE ACT AND ITS RELEVANT/MOST RECENT CODES OF GOOD PRACTICE

C) ANY OTHER SUPPORTING INFORMATION.

IN ORDER TO SCORE FOR PREFERENCE POINTS, BIDDER MUST PROVIDE SUPPORTING INFORMATION (PROOF) THAT IS RELEVANT TO THE SPECIFIC GOALS.



EVALUATION PROCESS



RETURNABLE DOCUMENTS – (From Page 43 of Bid doc)

A BIDDER WHO PRESENTS ANY FALSIFIED INFORMATION MAY BE LIABLE FOR DISQUALIFICATION.



THANK YOU

BIDDERS TO REFER TO BID DOCUMENT/INFORMATION IN IT'S ENTIRETY WHEN COMPILING THEIR SUBMISSION.

QUESTIONS AND ANSWERS

