

**INTEGRATED WASTE
MANAGEMENT SERVICES FOR A
PERIOD OF FIVE (5) YEARS AT
KING SHAKA INTERNATIONAL
AIRPORT**



AGENDA

- Welcome
- Introductions
- Purpose
- Summary of Bid document, Instructions to bidders, Tender Evaluation Process
- Phase 1: Mandatory Requirements
- Phase 2: Technical Evaluation
- Price and BBBEE
- Questions
- Close

PURPOSE

- Airports Company South Africa hereby invites proposals for suitably qualified and experienced service provider for the Integrated Waste Management Services for a period of five (5) years at King Shaka International Airport.

Page 1 of the Bid Document

- Page 1 of 49
- INTEGRATED WASTE MANAGEMENT SERVICES AT KSIA FOR A PERIOD OF 5 YEARS
- Bid Ref Number must appear in submission
- Bid issue date 06/09/2021. Documents free of charge
- Site meeting and briefing session non compulsory
- When submitting please park at Shaded Parking area so that your tickets can be validated, you can also park at Pick Up Zone but there is limited time there.
- Query Closure Date 28/09/2021

Page 1 of the Bid Document

- Page 1 of 49
- **Bid Closing 07/10/2021 11am**
- SUBMISSION
- ACSA, KSIA, Reception, MSO Building, La Mercy, ground Floor. Please submit during office hours 8am – 4pm. MON- Fri. Weekends and public holidays we are closed.

Page 2 of 49

- Bidding entity name and contact details, company stamp if possible
- Page 3 ACSA introductory history
- Page 4 might be blank, please check
- Page 5 Table of contents
- Page 6 Acceptance of Terms and Conditions, please complete fully and sign, Authorised person to sign

Instructions to Bidders

- Page 7 - 9
- Invitation to Bid and Instructions to bidders
- **Documents Collection**
- Where to address your queries. Contact details J Mji
- Submission of documents . Original and a copy
- **Courier submissions. Please make proper arrangements with your courier. Submissions properly marked and labelled.**
- Late bids will not accepted
- Bid Responses, Prepared in accordance with bid document
- Requests for changes in the submitted proposals can only be done before the closing date and time
- Note ACSA Disclaimers
- Validity period 120 working days. During this time prices must remain firm and valid. ACSA may request extension of bid validity period.
- TIP Off Anonymous
- Special instructions to bidders who submit as JVs or Subcontractors
- Confidentiality of information
- **Please complete Non-Disclosure Agreement**

Evaluation Process & Criteria

Page10

- Predetermined evaluation criteria
- Evaluated on Mandatory, Functionality, Pricing and BBBEE

Mandatory Evaluation Criteria

- Letter of intent from proposed landfill disposal and recycling sites that will accept waste streams (Proof of agreement and relevant permits will be requested at award stage)
- Proof of registration for transporting hazardous/ dangerous substances in terms of the National Road Traffic Regulations, Hazardous Substance Act and applicable local authority by laws.
- Approvals/registration documentation confirming ability to conduct waste management services in line with the scope of work issued by the local authority.(eg: eThekweni Municipality)

Functionality Evaluation Criteria

- **COMPANY EXPERIENCE**
- Bidder must provide reference letters in order to score points.
- All contracts used as a reference must have handled a minimum monthly quantity of: General waste, Hazardous waste and Recycling waste
- **KEY PERSONNEL**
- Bidding entity to provide a comprehensive CV for Key Personnel that have previous experience relevant to **Integrated Waste Management**.

- **SUPERVISOR EXPERIENCE**
- The Supervisor must have a minimum of two (2) years' experience in integrated waste management
- The **CONTRACT MANAGER** must have a minimum of four (4) years' experience in integrated waste management

Functionality Evaluation Criteria

- **KEY PERSONNEL TRAINING**
- Provide necessary training as detailed in the functionality evaluation requirements

Functionality Evaluation Criteria

- **METHODOLOGY, APPROACH & INNOVATION**
- Bidder must approach methodology as detailed in the functionality evaluation requirements

PRICE AND BBBEE

- Read Pricing Instructions on Page 12
- Pricing Schedule is on attachment 11
- Submit valid BBBEE certificate or sworn affidavit in order to claim BBBEE points

INSURANCE REQUIREMENTS

Page 13

- Please sign (Authorised Signature) for Insurance requirements acknowledgment. Refer to Attachment 6 Annexure F for detailed insurance requirements.

ESSENTIAL RETURNABLE DOCS ,SCHEDULES and DECLARATIONS

- CSD, TCC, Declaration of Interest, Preference Points Claim Form, BBBEE or BBBEE Sworn Affidavit
- Declaration of Bidders past supply chain practices, Cert of Independent determination, Declaration Of correctness of bid, NDA, Record of Addenda, Authority for signature, CIPC registration, ID Documents, Share Information, Founding statement, JV agreement, LOGS, Form of Offer,
- Most of the above documents must be submitted, Forms fully completed, dated signed by authorised signatory, some will need to be witnessed.
- Form of Offer and acceptance must be completed signed and witnessed. Bidder name must be completed on page 43 of 49. The offer must be in words as well as numbers. Numbers and words must agree. Your offer must also agree to your 5 years pricing schedule. Offer is inclusive of VAT

THANK YOU



QUESTIONS

