

MAINTENANCE OF LANDSIDE GARDENS FOR A PERIOD OF THREE(3) YEARS AT KING SHAKA INTERNATIONAL AIRPORT

DIA6703/2021/RFP

  **Terminals**

  **Toilets**

Shops  

  **Banks**



AIRPORTS COMPANY
SOUTH AFRICA

AGENDA

- Welcome
- Introductions
- Purpose
- Summary of Bid document, Instructions to bidders, Tender Evaluation Process
- Phase 1: Mandatory Requirements
- Phase 2: Technical Evaluation
- Price and BBBEE
- Scope
- Evaluation criteria
- Questions
- Close

INTRODUCTION

- PRESENTERS
 - Johnson Mji (SCM)
 - Nonkululeko Nzimande (Technical)

PURPOSE

- Airports Company South Africa hereby invites proposals for suitably qualified and experienced service provider for the Maintenance of Landside Gardens for a period of three (3) years at King Shaka International Airport.

Page 1 of the Bid Document

- Page 1 of 79
- **Maintenance of Landside Gardens for a period of Three (3) Years**
- Bid Ref Number must appear in submission
- Bid issue date 28/09/2021. Documents free of charge
- Site meeting and briefing session non compulsory
- PLEASE EMAIL YOUR DOCUMENTS TO Procurement3.KSIA@airports.co.za
- Queries Closure Date 21/10/2021

Page 1 of the Bid Document

- Page 1 of 79
- **Bid Closing 28/10/2021 11am**
- SUBMISSION, **Please email your submission**

Page 2 of 79

- Bidding entity name and contact details
- Page 3 ACSA introductory history
- Page 4 Table of contents
- Page 5 Acceptance of Terms and Conditions, please complete fully and sign, Authorised person to sign

Instructions to Bidders

- Page 7 - 8
- Invitation to Bid and Instructions to bidders
- **Documents Collection.** www.etenders.gov.za and www.airports.co.za
- Where to address your queries. Contact details J Mji
- Submission of documents . Please email your submission
- **LATE BIDS WILL NOT BE ACCEPTED**
- Bid Responses, Prepared in accordance with bid document
- Requests for changes in the submitted proposals can only be done before the closing date and time
- Note ACSA Disclaimers
- Validity period 120 working days. During this time prices must remain firm and valid. ACSA may request extension of bid validity period.
- TIP Off Anonymous
- Special instructions to bidders who submit as JVs or Subcontractors
- Confidentiality of information
- **Please complete Non-Disclosure Agreement**

Evaluation Process & Criteria

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- Predetermined evaluation criteria
- Evaluated on Prequalification ,Mandatory, Functionality, Pricing and BBEE

Prequalification Evaluation Criteria

- Bidder must have a minimum BBBEE Level 4 and a maximum BBBEE Level 1(1-4). Joint Ventures must submit consolidated BBBEE Certificates

Mandatory Evaluation Criteria

- Fully completed and signed Form of Offer and Acceptance

Please note that the Form of Offer and Acceptance must agree with the total price from the Pricing Schedule. Please also note that the Form of Offer and Acceptance is VAT Inclusive (15%). Please refer to page 72 of 79 of the Bid document

Functionality Evaluation Criteria

- **Tenderer's Resource Qualifications - 30** (Proof of qualification should be attached to the resource's CV)
- The Health and safety officer person could be any of the three personnel listed below or it could be a stand alone resource.
- **Tenderer's Resource Experience – 30**
- Detailed description of experience in herbicide application, landscaping and grass cutting work to be included in the CV.

Functionality Evaluation Criteria

- **Company References – 20 points**
- The Tenderer should provide proof of company references of similar works of projects or maintenance contracts previously completed. The references should include **work in landscaping and grass cutting**. Bidders shall provide a minimum of 3 references to meet the minimum requirement with the project value of a minimum of **R100 000.00 rands** excluding VAT on each reference letter, project descriptions inclusive of detailed scope of works, for all successfully completed contracts in the last 10 years, with contactable references.
- **Experience – 20 points**
- Proven number of years' experience of the company on similar scope of works and similar size of facility, either through projects or maintenance work contracts. Returnable Schedule of Tenderer's recent experience must be completed indicating company work experience

PRICE AND BBBEE

- Read Pricing Instructions on Page 14
- Pricing Schedule is on attachment 15-17
- Submit valid BBBEE certificate or sworn affidavit in order to claim BBBEE points

INSURANCE REQUIREMENTS

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- Please sign (Authorised Signature) for Insurance requirements acknowledgment. Refer to Attachment for insurance requirements.

ESSENTIAL RETURNABLE DOCS ,SCHEDULES and DECLARATIONS

- CSD, TCC, Declaration of Interest, Preference Points Claim Form, BBBEE or BBBEE Sworn Affidavit
- Declaration of Bidders past supply chain practices, Cert of Independent determination, Declaration Of correctness of bid, NDA, Record of Addenda, Authority for signature, CIPC registration, ID Documents, Share Information, Founding statement, JV agreement, LOGS, Form of Offer,
- Most of the above documents must be submitted, Forms fully completed, dated signed by authorised signatory, some will need to be witnessed.

SCOPE



SCOPE

- The successful service provider shall be responsible for Maintenance of Landscaping at King Shaka International Airport for a period of Three (3) years.
- Maintenance will be in the areas stipulated in the Maintenance Schedule, Zone 1 to Zone 13
- The normal working hours shall be from:
 - 07h30 to 16h30 for Monday to Friday
 - 08h00 to 12h00 for Saturday, Sunday and public holidays

Evaluation criteria - Functionality

Description of quality criteria	WQ	Sub criteria	Max Score	Minimum Threshold
		Quality Score		
Tenderer's resource proposal	60	Qualifications	30	19
		Year of experience in similar works	30	19
References and experience	40	At least three (3) references of Similar size	20	9
		Company years Experience	20	12
TOTAL			100	59

- NB -The minimum threshold of each sub criteria must be achieved to be considered for further evaluation.

THANK YOU



QUESTIONS

