

Confidential



REPLACEMENT OF TWO SWEEPERS

Tender no: ORTIA7881/2025/RFP

Edition: November 2025

Confidential



NEC 3: SUPPLY CONTRACT (SC)

Between AIRPORTS COMPANY SOUTH AFRICA SOC LIMITED

(Registration Number: 1993/004149/30)

Applicable at O. R. Tambo International Airport

and

(Registration Number: _____)

(VAT Number: _____)

for **REPLACEMENT OF TWO SWEEPERS**

Contents:

No of pages

Part C1 Agreements & Contract Data

Part C2 Pricing Data

Part C3.1 Purchaser's Goods Information

Part C3.2 Supplier's Goods Information



C1.1 Form of Offer & Acceptance

Offer

The Purchaser, identified in the Acceptance signature block, wishes to enter into a contract for

REPLACEMENT OF TWO RUNWAY SWEEPERS

The Supplier, identified in the offer signature block, has examined this document and addenda hereto as listed in the schedules, and by submitting this offer has accepted the conditions thereof.

By the representative of the Supplier, deemed to be duly authorised, signing this part of this form of offer and acceptance, the Supplier offers to perform all of the obligations and liabilities of the Supplier under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the Conditions of Contract identified in the Contract Data.

The offered total of the Prices exclusive of VAT is	
Value Added Tax @ 15% is	
The offered total of the amount due inclusive of VAT is	
(in words)	

(The above amount should be calculated as per the guide provided in the Activity Schedule. In the event of any conflict between the amount above and the Activity Schedule, the latter shall prevail.)

This offer may be accepted by the Purchaser by signing the acceptance part of this form of offer and acceptance and returning one copy of this document to the tenderer before the end of the period of validity stated in the tender data, whereupon the tenderer becomes the party named as the Supplier in the conditions of contract identified in the contract data.

Signature(s)

.....

Name(s)

.....

Capacity

.....

For the tenderer:

.....
(Insert name and address of organisation)

Name & signature of
witness

Date

Tenderer's CIDB registration number:

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Acceptance

By signing this part of this form of offer and acceptance, the Purchaser identified below accepts the Supplier's offer. In consideration thereof, the Purchaser shall pay the Supplier the amount due in accordance with the conditions of contract identified in the contract data. Acceptance of the Supplier's offer shall form an agreement between the Purchaser and the Supplier upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

The terms of the contract, are contained in:

- Part C1: Agreements and contract data, (which includes this agreement)
- Part C2: Pricing data and Price List
- Part C3: Goods Information

Deviations from and amendments to the documents listed in the tender data and any addenda thereto as listed in the tender schedules as well as any changes to the terms of the offer agreed by the tenderer and the Purchaser during this process of offer and acceptance, are contained in the schedule of deviations attached to and forming part of this agreement. No amendments to or deviations from said documents are valid unless contained in this schedule.

The Supplier shall within two weeks after receiving a completed copy of this agreement, including the schedule of deviations (if any), contact the Service manager (to be confirmed) to arrange the delivery of any bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the conditions of contract identified in the contract data. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the tenderer receives one fully completed original copy of this document, including the schedule of deviations (if any). Unless the tenderer (now Supplier) within five working days of the date of such receipt notifies the Purchaser in writing of any reason why he cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the parties.

Signature(s)

Name(s)

Capacity

for the **Airports Company South Africa SOC Ltd**
Purchaser **O. R. Tambo International Airport**
ACSA Admin. Building
4th Floor North Wing Offices
Kempton Park
1627

Name &
signature of
witness

Date

Note: If a tenderer wishes to submit alternative tenders, use another copy of this Form of Offer and Acceptance.



Schedule of Deviations

1 Subject

Details

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2 Subject

Details

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3 Subject

Details

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4 Subject

Details

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By the duly authorised representatives signing this Schedule of Deviations below, the Purchaser and the tenderer agree to and accept this Schedule of Deviations as the only deviations from and amendments to the documents listed in the Tender Data and any addenda thereto listed in the Tender Schedules, as well as any confirmation, clarification or changes to the terms of the Offer agreed by the tenderer and the Purchaser during this process of Offer and Acceptance.

It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the tender documents and the receipt by the tenderer of a completed signed copy of this Form shall have any meaning or effect in the contract between the parties arising from this Agreement.



C1.2 SC Contract Data

Part one - Data provided by the *Purchaser*

Clause	Statement	Data
1	General	
	The <i>conditions of contract</i> are the core clauses and the clauses for main Option	
		A: Priced contract with Activity Schedule
	dispute resolution Option	W1: Dispute resolution procedure
	and secondary Options	X2: Changes in the law
		X7A: Delay damages
		X17: Low Performance Damages
		Z: Additional conditions of contract
	of the NEC Supply Contract, April 2013	
10.1	The <i>Purchaser</i> is:	Airports Company South Africa SOC Ltd., Reg no: 1993/004149/06, a juristic person incorporated in terms of the company laws of the Republic of South Africa
	Address	O. R. Tambo International Airport ACSA Admin. Building 4th Floor North Wing Offices Kempton Park 1627
10.1	The <i>Supply Manager</i> is:	
	Address	Airports Company South Africa O. R. Tambo International Airport ACSA Admin. Building 3rd Floor North Wing Offices Kempton Park 1627
	Tel	
	e-mail	



11.2(10)	The <i>goods</i> are	The replacement of two sweepers at O. R. Tambo International Airport (Refer to section C3 for details)
11.2(10)	The Goods Information is in	Part 3: Goods Information.
12.2	The <i>law of the contract</i> is the law of	the Republic of South Africa
13.1	The <i>language of this contract</i> is	English
13.3	The <i>period for reply</i> is	5 working days
2	The <i>Supplier's</i> responsibilities	main Data required by this section of the core clauses is provided by the <i>Supplier</i> in Part 2 and terms in italics used in this section are identified elsewhere in this Contract Data.
3	Time	
31.2	The <i>starting date</i> is	1 March 2019
32.2	The <i>Supplier</i> submits revised programmes at intervals no longer than	Four (4) weeks
35.1	The <i>Purchaser</i> is not willing to take over the works before the Completion Date.	
4	Testing and Defects	
42.2	The <i>defects date</i> is	52 weeks after Delivery
43.2	The <i>defect correction period</i> is	4 weeks
43.2	The <i>defect access period</i> is	4 weeks
5	Payment	
50.1	The <i>assessment interval</i> is	the 10 th working day of each successive month.
51.1	The <i>currency of this contract</i> is the	South African Rand (ZAR).
51.2	The period within which payments are made is	30 days from date of invoice.
51.4	The <i>interest rate</i> is	The (i) The publicly quoted prime rate of interest (calculated at 365 day 365 day) charged by Nedbank to time by time, as certified by the manager of such bank, whose appointment it shall not be made subject to prove.
6	Compensation events	
7	Title	There is no reference to Contract Data in this section of the core clauses and terms in italics used in this section are identified elsewhere in this Contract Data.
8	Risks and insurance	



84.2	The minimum limit of indemnity for insurance in respect of loss of or damage to property (except the <i>goods</i> , plant and materials and equipment) and liability for bodily injury to or death of a person (not an employee of the <i>Supplier</i>) caused by activity in connection with this contract for any one event is	Refer to Part C1.3
84.2	The minimum limit of indemnity for insurance in respect of death of or bodily injury to employees of the <i>Supplier</i> arising out of and in the course of their employment in connection with this contract for any one event is	Refer to Part C1.3
84.2	The <i>Supplier's</i> liability to the <i>Purchaser</i> for indirect or consequential loss including loss of profit, revenue and goodwill is limited to	Nil – Neither Party is liable to the other for any consequential loss or indirect loss
84.2	For any one event, the <i>Supplier's</i> liability to the <i>Purchaser</i> for loss of or damage to the <i>Purchaser's</i> property is limited to	Refer to Part C1.3
84.2	The <i>Supplier's</i> liability for Defects due to his design which are not notified before the last <i>defects date</i> is limited to	Refer to Part C1.3

THE SUPPLIER'S TOTAL DIRECT LIABILITY TO THE PURCHASER FOR ALL MATTERS ARISING UNDER OR IN CONNECTION WITH THIS CONTRACT, OTHER THAN THE EXCLUDED MATTERS, IS LIMITED TO THE TOTAL OF THE PRICES AND APPLIES IN CONTRACT, TORT OR DELICT AND OTHERWISE TO THE EXTENT ALLOWED UNDER THE LAW OF THE CONTRACT.

THE EXCLUDED MATTERS ARE AMOUNTS PAYABLE BY THE SUPPLIER AS STATED IN THIS CONTRACT FOR:

- **LOSS OF OR DAMAGE TO THE PURCHASER'S PROPERTY,**
- **DELAY DAMAGES,**
- **DEFECTS LIABILITY,**
- **INSURANCE LIABILITY TO THE EXTENT OF THE SUPPLIER'S RISKS**
- **LOSS OF OR DAMAGE TO PROPERTY (OTHER THAN THE WORKS, PLANT AND MATERIALS),**
- **DEATH OF OR INJURY TO A PERSON;**
- **DAMAGE TO THIRD PARTY PROPERTY; AND**

INFRINGEMENT OF AN INTELLECTUAL PROPERTY RIGHT.

- The *end of liability date* is **.5 (FIVE).** years after Delivery of the whole of the *goods* and *services*.

9	Termination	There is no reference to Contract Data in this section of the core clauses and terms in italics
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used in this section are identified elsewhere in this Contract Data.

11 Data for Option W1

W1.1 The *Adjudicator* is

The person appointed jointly by the parties from the list of adjudicators contained below

Panel of Adjudicators

Name	Location	Contact details (phone & e mail)
Adv. Ghandi Badela	Gauteng	+27 11 282 3700 ghandi@badela.co.za
Mr. Errol Tate Pr. Eng.	Durban	+27 11 262 4001 Errol.tate@mweb.co.za
Adv. Saleem Ebrahim	Gauteng	+27 11 535-1800 salimebrahim@mweb.co.za
Mr. Sebe Msutwana Pr. Eng.	Gauteng	+27 11 442 8555 sebe@civilprojects.co.za
Mr. Sam Amod	Gauteng	sam@samamod.com
Adv. Sias Ryneke SC	Gauteng	083 653 2281 reyneke@duma.nokwe.co.za

W1.2(3) The *Adjudicator nominating body* is:

The person appointed jointly by the parties from the list of adjudicators contained below

Panel of Adjudicators

Name	Location	Contact details (phone & e mail)
Adv. Ghandi Badela	Gauteng	+27 11 282 3700 ghandi@badela.co.za
Mr. Errol Tate Pr. Eng.	Durban	+27 11 262 4001 Errol.tate@mweb.co.za
Adv. Saleem Ebrahim	Gauteng	+27 11 535-1800 salimebrahim@mweb.co.za
Mr. Sebe Msutwana Pr. Eng.	Gauteng	+27 11 442 8555 sebe@civilprojects.co.za
Mr. Sam Amod	Gauteng	sam@samamod.com
Adv. Sias Ryneke SC	Gauteng	083 653 2281 reyneke@duma.nokwe.co.za

W1.4(2) The *tribunal* is:

Arbitration

W1.4(5) The *arbitration procedure* is

The Rules for the Conduct of Arbitrations published by the Arbitration Foundation of South Africa (AFSA) (or its successor).



The place where arbitration is to be held is **Johannesburg, South Africa.**

The person or organisation who will choose an arbitrator

- if the Parties cannot agree a choice or
- if the arbitration procedure does not state who selects an arbitrator, is

The Chairman of the Johannesburg Advocates Bar Council.

12	Data for secondary clauses		Option
X2	Changes in the law	There is no data required for this secondary option.	
X7A	Delay damages for delay of delivery		
X7.1	Delay damages for Delivery of each Goods of the <i>works</i> are	Amount per day is 0.05% of the contract value, up to the maximum of 10% of the contract value	
X17	Low performance damages		
X17	Delay damages for late delivery of the <i>goods</i> are:	R 4,000.00 per day	
	Delay damages for late delivery of the <i>services</i> are:	R 6,000.00 per day	
	The total delay damages payable by the <i>Supplier</i> is limited to:	The total of the prices	
Z1	Interpretation of the law		
Z1.1	Add to core clause 12.3:		
	Any extension, concession, waiver or relaxation of any action stated in this contract by the Parties, does not constitute a waiver of rights, and does not give rise to an estoppel unless the Parties agree otherwise and confirm such agreement in writing.		
Z2	The Supplier's responsibilities:		
Z2.1	Delete core clause 20.1 and replace with the following:		
	The <i>Supplier</i> provides the Goods and Services in accordance with the Goods Information and warrants that the results of the Service, when complete, shall be fit for their intended purpose.		
Z5	Termination		
Z5.1			
	Add the following to core clause 91.1, at the second main bullet, fifth sub-bullet point, after the words "assets or": "business rescue proceedings are initiated or steps are taken to initiate business rescue proceedings".		
	Amendment to the Secondary Option Clauses		
Z7	Limitation of liability:		



Additional Z Clauses

Z8 Cession, delegation and assignment

Z8.1 The *Supplier* shall not cede, delegate or assign any of its rights or obligations to any person without the written consent of the *Purchaser*, which consent shall not be unreasonably withheld. This clause shall be binding on the liquidator/business rescue practitioner /trustee (whether provisional or not) of the *Supplier*.

Z8.2 The *Purchaser* may cede and delegate its rights and obligations under this contract to any person or entity.

Z9 Joint and several liability

Z9.1 If the *Supplier* constitutes a joint venture, consortium or other unincorporated grouping of two or more persons, these persons are deemed to be jointly and severally liable to the *Purchaser* for the performance of the Contract.

Z9.2 The *Supplier* shall, within 1 week of the Contract Date, notify the *Supply Manager* and the *Purchaser* of the key person who has the authority to bind the *Supplier* on their behalf.

Z9.3 The *Supplier* does not materially alter the composition of the joint venture, consortium or other unincorporated grouping of two or more persons without prior written consent of the *Purchaser*.

Z10 Ethics

Z10.1 The *Supplier* undertakes:

Z10.1.1 not to give any offer, payment, consideration, or benefit of any kind, which constitutes or could be construed as an illegal or corrupt practice, either directly or indirectly, as an inducement or reward for the award or in execution of this contract;

Z10.1.2 to comply with all laws, regulations or policies relating to the prevention and combating of bribery, corruption and money laundering to which it or the *Purchaser* is subject, including but not limited to the Prevention and Combating of Corrupt Activities Act, 12 of 2004.

Z10.2 The *Supplier's* breach of this clause constitutes grounds for terminating the *Supplier's* obligation to Provide the Goods or taking any other action as appropriate against the *Supplier* (including civil or criminal action). However, lawful inducements and rewards shall not constitute grounds for termination.

Z10.3 If the *Supplier* is found guilty by a competent court, administrative or regulatory body of participating in illegal or corrupt practices, including but not limited to the making of offers (directly or indirectly), payments, gifts, gratuity, commission or benefits of any kind, which are in any way whatsoever in connection with the contract with the *Purchaser*, the *Purchaser* shall be entitled to terminate the contract in accordance with the procedures stated in core clause 92.2., the amount due on termination is A1.

Z11 Confidentiality

Z11.1 All information obtained in terms of this contract or arising from the implementation of this contract shall be treated as confidential by the *Supplier* and shall not be used or divulged or published to any person not being a party to this contract, without the prior written consent of the *Supply Manager* or the *Purchaser*, which consent shall not be unreasonably withheld.



Z11.2	If the <i>Supplier</i> is uncertain about whether any such information is confidential, it is to be regarded as such until otherwise notified by the <i>Supply Manager</i> .
Z11.3	This undertaking shall not apply to –
Z11.3.1	Information disclosed to the employees of the <i>Supplier</i> for the purposes of the implementation of this agreement. The <i>Supplier</i> undertakes to procure that its employees are aware of the confidential nature of the information so disclosed and that they comply with the provisions of this clause;
Z11.3.2	Information which the <i>Supplier</i> is required by law to disclose, provided that the <i>Supplier</i> notifies the <i>Purchaser</i> prior to disclosure so as to enable the <i>Purchaser</i> to take the appropriate action to protect such information. The <i>Supplier</i> may disclose such information only to the extent required by law and shall use reasonable efforts to obtain assurances that confidential treatment will be afforded to the information so disclosed;
Z11.3.3	Information which at the time of disclosure or thereafter, without default on the part of the <i>Supplier</i> , enters the public domain or to information which was already in the possession of the <i>Supplier</i> at the time of disclosure (evidenced by written records in existence at that time);
Z11.4	The taking of images (whether photographs, video footage or otherwise) of the <i>works</i> or any portion thereof, in the course of Providing the Goods and after Completion, requires the prior written consent of the <i>Supply Manager</i> . All rights in and to all such images vests exclusively in the <i>Purchaser</i>
Z11.5	The <i>Supplier</i> ensures that all his SubSuppliers abide by the undertakings in this clause.
Z12	<i>Purchaser's Step-in rights</i>
Z12.1	If the <i>Supplier</i> defaults by failing to comply with his obligations and fails to remedy such default within 2 weeks of the notification of the default by the <i>Supply Manager</i> , the <i>Purchaser</i> , without prejudice to his other rights, powers and remedies under the contract, may remedy the default either himself or procure a third party (including any sub-Supplier or supplier of the <i>Supplier</i>) to do so on his behalf. The reasonable costs of such remedial works shall be borne by the <i>Supplier</i>
Z12.2	The <i>Supplier</i> co-operates with the <i>Purchaser</i> and facilitates and permits the use of all required information, materials and other matter (including but not limited to documents and all other drawings, CAD materials, data, software, models, plans, designs, programs, diagrams, evaluations, materials, specifications, schedules, reports, calculations, manuals or other documents or recorded information (electronic or otherwise) which have been or are at any time prepared by or on behalf of the <i>Supplier</i> under the contract or otherwise for and/or in connection with the <i>works</i>) and generally does all things required by the <i>Supply Manager</i> to achieve this end.
Z14	Intellectual Property
Z14.1	Intellectual Property ("IP") rights means all rights in and to any patent, design, copyright, trade mark, trade name, trade secret or other intellectual or industrial property right relating to the Goods.
Z14.2	IP rights remain vested in the originator and shall not be used for any reason whatsoever other than carrying out the <i>works</i> .
Z14.3	The <i>Supplier</i> gives the <i>Purchaser</i> an irrevocable, transferrable, non-exclusive, royalty free licence to use and copy all IP related to the <i>works</i> for the purposes of constructing, repairing, demolishing, operating and maintaining the works



Z14.4	The written approval of the <i>Supplier</i> is to be obtained before the <i>Supplier's</i> IP made available to any third party which approval will not be unreasonably withheld or delayed. Prior to making any <i>Supplier's</i> IP available to any third party the <i>Purchaser</i> shall obtain a written confidentiality undertaking from any such third party on terms no less onerous than the terms the <i>Purchaser</i> would use to protect its IP
Z14.5	The <i>Supplier</i> shall indemnify and hold the <i>Purchaser</i> harmless against and from any claim alleging an infringement of IP rights (" the claim "), which arises out of or in relation to:
Z14.5.1	the <i>Supplier's</i> design, manufacture, construction or execution of the Goods
Z14.5.2	the use of the <i>Supplier's</i> Equipment, or
Z14.5.3	the proper use of the Goods.
Z14.6	The <i>Purchaser</i> shall, at the request and cost of the <i>Supplier</i> , assist in contesting the claim and the <i>Supplier</i> may (at its cost) conduct negotiations for the settlement of the claim, and any litigation or arbitration which may arise from it.
Z16	Dispute resolution:
Z16.1	Appointment of the Adjudicator

An *Adjudicator* is appointed when a dispute arises, from the Panel of Adjudicators below. The referring party nominates an Adjudicator, which nomination is either accepted or rejected by the other party. In the instance of a rejection of the nominated *Adjudicator*, the referring Party refers the appointment deadlock to the Chairman of the Johannesburg Bar Council, who appoints an *Adjudicator* listed in the Panel of Adjudicators below

The Parties appoint the *Adjudicator* under the NEC3 Adjudicator's Contract, April 2013

Panel of Adjudicators

Name	Location	Contact details (phone & e mail)
Adv. Ghandi Badela	Gauteng	+27 11 282 3700 ghandi@badela.co.za
Mr. Errol Tate Pr. Eng.	Durban	+27 11 262 4001 Errol.tate@mweb.co.za
Adv. Saleem Ebrahim	Gauteng	+27 11 535-1800 salimebrahim@mweb.co.za
Mr. Sebe Msutwana Pr. Eng.	Gauteng	+27 11 442 8555 sebe@civilprojects.co.za
Mr. Sam Amod	Gauteng	sam@samamod.com



Adv. Sias Ryneke SC	Gauteng	083 653 2281 reyneke@duma.nokwe.co.za
Mr. Emeka Ogbugo (Quantity Surveyor)	Pretoria	+27 12 349 2027 emeka@gosiame.co.za

Z16.2 Appointment of the Arbitrator

An *Arbitrator* is appointed when a dispute arises from the Panel of Arbitrators below. The referring party nominates an Arbitrator, which nomination is either accepted or rejected by the other party. In the instance of a rejection of the nominated *Arbitrator*, the referring Party refers the appointment deadlock to the Chairman of the Johannesburg Bar Council, who appoints an *Arbitrator* listed in the Panel of *Arbitrators* below

Panel of Arbitrators

Name	Location	Contact details (phone & e mail)
Adv. Ghandi Badela	Gauteng	+27 11 282 3700 ghandi@badela.co.za
Mr. Errol Tate Pr. Eng.	Durban	+27 11 262 4001 Errol.tate@mweb.co.za
Adv. Saleem Ebrahim	Gauteng	+27 11 535-1800 salimebrahim@mweb.co.za
Mr. Sebe Msutwana Pr. Eng.	Gauteng	+27 11 442 8555 sebe@civilprojects.co.za
Mr. Sam Amod	Gauteng	sam@samamod.com
Adv. Sias Ryneke SC	Gauteng	083 653 2281 reyneke@duma.nokwe.co.za



Mr. Emeka Ogbugo (Quantity Surveyor)	Pretoria	+27 12 349 2027 emeka@gosiame.co.za
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Z17 Notification of a compensation event

- Z17.1** Delete “eight weeks” in clause 61.3 and replace with “four weeks”. Delete the words “unless the event arises from the Supply Manager or the Supervisor giving an instruction, issuing a certificate, changing an earlier decision or correcting an assumption.”

Z18 BBBEE and Tax Clearance Certificates

- Z18.1** The *Supplier* shall be expected to annually present a compliant BEE Certificate and a Tax clearance Certificate. Failure to do adhere to these requirements shall be considered a material breach of the conditions of this Contract, the sanction for which may be a cancellation of this Contract.

Z19 Communication

- Z19.1** **Add a new Core Clause** 14.5 and 14.6 to read as follows:

The *Supply Manager* requires the written consent of the Purchaser if an action will result in a change to the design, scope, and Goods information that is 5% or more

- Z19.2** The *Supply Manager* requires the written consent of the Purchaser if an action will result in the Completion Date being extended by more than 30 days.

Z20 Delegation

As stipulated by Section 37(2) of the Occupational Health and Safety Act No. 85 of 1993 as amended the *Supplier* agrees to the following:

- Z20.1** As part of this contract the *Supplier* acknowledge that it (mandatory) is an Employer in its own right with duties as prescribed in the Occupational Health and Safety Act No 85 of 1993 as amended and agree to ensure that all work being performed, or Equipment, Plant and Materials being used, are in accordance with the provisions of the said Act, and in particular with regard to the Construction Regulations.
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Part two - Data provided by the *Supplier*

Clause	Statement	Data
10.1	The <i>Supplier</i> is (Name):	(Registration Number:) (VAT Number:)
	Address:	Physical: Postal:
	Telephone No.	
	Fax No.	
11.2(1)	The Accepted Programme is	
11.2(25)	The <i>delivery date</i> for the <i>goods</i> and <i>services</i> is	
	<i>goods and services</i>	<i>delivery date</i>
	Supply and delivery of new runway sweepers	
	Training of operators and maintenance personnel	
11.2(10)	The Goods Information for the <i>Supplier's</i> design is in	Part 3.2: Supplier's Good Information
11.2(15)	The following matters will be added to the Risk Register	None Identified
52.1	The <i>percentage for overheads and profit</i> added to the Defined Cost is	



C1.3 Insurance Schedule

The insurance clauses in this document should be extracted and attached to tender documents and to contracts.

SECTION A: DEFINITIONS

Landside refers to:

- Areas of the airport before the security points, and
- The restricted area beyond the security points but, within the perimeter of gatehouses, passenger terminals and cargo buildings

Airside refers to:

- The Apron / manoeuvring areas
- Area within the airside boundary/perimeter fence, excluding the internal areas of the passenger terminals, perimeter gatehouses and cargo buildings



SECTION B: INSURANCE CLAUSES

1. Insurance requirements for contracts with a value **below R50million** on the **LANDSIDE**

1.1 Contract Works

- With regards to contract works claims, the Supplier/consultant is responsible for a deductible (excess) of R250 000.
- Suppliers / consultants may re-insure the deductible

1.2 Public Liability

- In the event of a claim against the Supplier / consultant for 3rd party property damage the Supplier / consultant will be responsible for a deductible (excess) of R275 000
- In the event of a claim against the Supplier / consultant for removal of lateral support, the Supplier / consultant will be responsible for a deductible (excess) of R500 000
- Suppliers / consultants may re-insure the deductibles

1.3 Professional Indemnity

- All consultants are responsible for Professional Indemnity cover of R5million
- Suppliers who have a material design element, excluding typical P & G related work, as part of their scope, are responsible for Professional Indemnity cover of R5million
- In the event of a claim above R5million, the ACSA PI cover will kick in for the amount in excess of R5m.
- Proof of cover in the form of a certificate of insurance should be provided to ACSA before a contract is signed between ACSA and the Supplier and/or consultant.

2. Insurance requirements for contracts **below R50million** on the **AIRSIDE**

2.1 Contract Works

- With regards to contract works claims, the Supplier / consultant is responsible for a deductible (excess) of R250 000.
- Suppliers / consultants may re-insure the deductible

2.2 Public Liability

- In the event of a claim brought against the Supplier / consultant for 3rd party property damage the Supplier / consultant will be responsible for a deductible (excess) of R525 000
- In the event of a claim brought against the Supplier / consultant for removal of lateral support, the Supplier / consultant will be responsible for a deductible (excess) of R750 000
- In the event of a claim brought against the Supplier / consultant for damage to aircraft, the Supplier / consultant will be responsible for a deductible (excess) of R750 000
- Suppliers / consultants may re-insure the deductibles

2.3 Professional Indemnity

- All consultants are responsible for Professional Indemnity cover of R5million
- Suppliers who have a material design element, excluding typical P & G related work, as part of their scope, are responsible for a Professional Indemnity cover of R5million.
- In the event of a claim above R5million, the ACSA PI cover will kick in for the amount in excess of R5million.



- Proof of cover in the form of a certificate of insurance should be provided to ACSA before a contract is signed between ACSA and the Supplier and/or consultant.

3. Insurance requirements for contracts with a value above R50 million on the LANDSIDE

- Contracts with a value of more R50 million are not automatically covered under the construction policies. A separate quote is provided by insurers per contract.

3.1 Contract Works

With regards to contract works claims, the Supplier / consultant is responsible for the following deductibles:

- All Civil Work and Earthworks – R300 000 deductible (excess)
- All other claims – R300 000 deductible (excess)
- Other property insured – R700 000 deductible (excess)
- Suppliers / consultants may re-insure the deductibles

3.2 Public Liability

- In the event of a claim brought against the Supplier / consultant for 3rd party property damage the Supplier / consultant will be responsible for a deductible (excess) of R275 000
- In the event of a claim brought against the Supplier / consultant for removal of lateral support, the Supplier / consultant will be responsible for a deductible (excess) of R500 000
- Suppliers / consultants may re-insure the deductibles

3.3 Professional Indemnity

- All consultants are responsible for Professional Indemnity cover of R10million
- Suppliers who have a material design element, excluding typical P & G related work, as part of their scope, are responsible for a Professional Indemnity cover of R10million
- In the event of a claim above R10million, the ACSA PI cover will kick in for the amount in excess of R10m
- Proof of cover in the form of a certificate of insurance should be provided to ACSA before a contract is signed between ACSA and the Supplier and/or consultant.

4. Insurance requirements for contracts with a value above R50 million on the AIRSIDE

- Contracts with a value of more R50 million are not automatically covered under the construction policies. A separate quote is provided by insurers per contract.

4.1 Contract Works

With regards to contract works claims, the Supplier / consultant is responsible for the following deductibles:

- All Civil Work and Earthworks excluding Runways – R300 000 deductible (excess)
- Runway Rehabilitation – R300 000 deductible (excess)
- New Runway Construction – R700 000 deductible (excess)
- All other claims – R300 000 deductible (excess)
- Other property insured – R700 000 deductible (excess)
- Suppliers / consultants may re-insure the deductibles

4.2 Public Liability

- In the event of a claim brought against the Supplier / consultant for 3rd party property damage the Supplier / consultant will be responsible for a deductible (excess) of R1 025 000
- In the event of a claim brought against the Supplier / consultant for removal of lateral support, the Supplier / consultant will be responsible for a deductible (excess) of R1 250 000



- In the event of a claim for damage to aircraft, the Supplier / consultant will be responsible for a deductible (excess) of R1 250 000
- Suppliers / consultants may re-insure the deductibles

4.3 Professional Indemnity

- All consultants are responsible for Professional Indemnity cover of R10million
- Suppliers who have a material design element, excluding typical P & G related work, as part of their scope, are responsible for a Professional Indemnity cover of R10million
- In the event of a claim above R10million, the ACSA PI cover will kick in for the amount in excess of R10m
- Proof of cover in the form of a certificate of insurance should be provided to ACSA before a contract is signed between ACSA and the Supplier and/or consultant.

C2.1 Pricing assumptions

Guidance before pricing and measuring

Purchasers preparing tenders or contract documents, and tendering Suppliers are advised to consult the sections dealing with the Price Schedule for the NEC3 Supply Contract (April 2013) Guidance Notes before preparing the Price Schedule or before entering rates and lump sums thereto.

The NEC approach assumes use will be made of method related charges for Equipment applied to Delivering the goods and services based on durations shown in the Accepted Programme, fixed charges for the use of Equipment that is required throughout the installation phase.

The P & G section of the bill is not used for the assessment of compensation events.

General assumptions

Unless otherwise stated, items are measured net in accordance with the drawings, and no allowance has been made in the quantities for waste.

The Prices and rates stated for each item in the Price Schedule shall be treated as being fully inclusive of all work, risks, liabilities, obligations, overheads, profit and everything necessary as incurred or required by the *Supplier* in carrying out or providing that item.

An item against which no Price is entered will be treated as covered by other Prices or rates in the Price Schedule.

The quantities contained in the Price Schedule may not be final and do not necessarily represent the actual amount of work to be done. The quantities of work assessed and certified for payment by the *Project Manager* at each assessment date will be used for determining payments due.

The short descriptions of the items of payment given in the Price Schedule are only for the purposes of identifying the items. Detail regarding the extent of the work entailed under each item is provided in the Goods Information.



C2.2 The Price Schedule

All amounts to be entered exclusive of VAT

Activity Schedule				
Item No.	Description	QTY	Price	Sub Total
1	Supply and delivery of two heavy-duty runway sweepers as described in the <i>Purchaser's Goods Information</i> .	2		
2	Delivery of OEM documentation including operator manuals, service schedules, and spare parts catalogues.	2		
3	Provision of critical spare parts package sufficient for at least two years of operation.	2		
4	Training of a minimum of 10 operational and maintenance staff on the use, upkeep, and safety procedures.	1		
5	Commissioning of sweepers, including functional and acceptance testing at O.R. Tambo International Airport.	1		
6	Issuing of commissioning certificates and warranty documentation.	2		
7	Submission of maintenance plan aligned with OEM requirements.	1		
8	Disposal or decommissioning of the existing obsolete sweepers.	-2		
9	Final project handover including all required documentation, training records, and acceptance by the Purchaser.	1		
	*Grand total			

*Amount to be carried over to the Form of Offer

C3.1 *Purchaser's* Goods Information

Executive overview

In brief, the Supplier will be responsible for the supply, delivery, and commissioning of two new runway sweepers at O.R. Tambo International Airport. The Supplier shall ensure that the equipment delivered meets the operational, regulatory, and sustainability requirements of Airports Company South Africa (ACSA).

Purchaser's objectives and purpose of the works

The objective of this contract is to replace two obsolete runway sweepers at O.R. Tambo International Airport with modern, efficient, and OEM-supported equipment. The supply and delivery of runway sweeper units are required to ensure uninterrupted runway cleaning operations in compliance with ICAO and industry safety standards. The contract is intended to improve operational efficiency by reducing downtime and maintenance costs associated with runway sweeping equipment. It also seeks to enhance airside safety by ensuring effective removal of Foreign Object Debris (FOD) and other contaminants from the runway.

The purpose of the works is to supply, deliver, commission, and support two new heavy-duty runway sweepers that are fully operational and compliant with regulatory and airport operational requirements. The works are also intended to improve service reliability and ensure continuity of airside maintenance operations. The Supplier is required to provide OEM documentation, training, and spare parts to enable ACSA's operational and maintenance staff to operate and maintain the equipment effectively. The works include the disposal or decommissioning of the existing obsolete sweepers in accordance with ACSA disposal policy.

Interpretation and terminology

The following abbreviations are used in this Goods Information:

Abbreviation	Meaning given to the abbreviation
ACSA	Airport Company South Africa
ORTIA	OR Tambo International Airport
SANS	South African National Standards
OHS ACT	Occupational Health and Safety Act
PO	Purchase Order
OEM	Original Equipment Manufacture
RSA	Republic of South Africa
UOM	Unit of Measure

Extent of the Works

The Supplier will be fully responsible for meeting all requirements in this document regarding the Works.

For each piece of equipment, all work will be carried out to standards as required by the Original Equipment Manufacturer (OEM) as well as any applicable governing law and/or regulations. Where OEM standards differ from those required by this document the more stringent requirement shall apply.

The Supplier will be responsible for providing staff which are sufficiently skilled and qualified for successful execution of the works. The Supplier shall comply with the Minimum Staffing Schedule at all times provided in tender documents. This may be amended by mutual arrangement between ACSA and the Supplier from time to time.

The Supplier will ensure that his/her staff compliment is of a sufficient quantity to allow for uninterrupted supply of labour in the event of his/her staff taking sick leave, paid leave and will allow for all staff related eventualities.

The Supplier shall continuously ensure that all staff is suitable, able and competent for the duties required of them. The Supplier shall further ensure that any staff member reasonably suspected of partaking in criminal activities is immediately removed from site and his/her permit returned and/or cancelled at the ACSA Permit Office.

All work shall be performed within the required period as provided for in the project plan. Any work impacting on operations shall be attended-to until restored to good reliable condition. No project work may be left unattended or incomplete for the next day or shift unless agreed to by the project manager. All repair work shall carry a defect free guarantee for a period of 12 months after completion of work.

All work shall be charged according to the price schedule. However, no labour shall be charged for any non-scheduled work, repair work or other work when carried out by the scheduled project team. The on-site maintenance Supplier shall be notified prior to the project commencement. A handover shall take place between the project Supplier and the maintenance Supplier before and after completion of the contract.

The Supplier will be responsible for holding all tools and/or special equipment that might be required for the execution of the works, either on site or on their premises in order to comply with the requirements of this contract. Any exclusion to the above should be clearly communicated in the returnable schedules when submitting the tender.

The Supplier shall ensure that, unless a special arrangement is made with the Project Manager, all senior staff members and on-site support staff is always immediately reachable via cell phone.

The Supplier shall ensure that all maintenance staff are issued with uniforms that will comply with a minimum requirement as agreed with the Project Manager from time to time. Current airport requirements are: safety shoes, ear protection equipment and a uniquely numbered retro reflective jacket (for easy identification via CCTV).

Generic Specifications

All work shall conform to all relevant SANS standards, OHS ACT 85 of 1993 regulations and all other legislations that might be relevant to this Contract and the execution thereof.

All work shall be carried out in accordance with prevailing industry norms and best practice and will always comply with OEM requirements.

Environment

The Supplier will keep noise and dust levels to a minimum. At no time shall his/her work result in nuisance, interference or danger to the public or any other person working at the Airport.

At no time shall the Supplier:

- allow any pollutive or toxic substance to be released into the air or storm water systems
- interfere with, or put at risk, the functionality of any system or service
- cause a fire or safety hazard

Daily records

The Supplier shall keep accurate daily records of staff attendance, progress on the works, safety inspections and exception reports. Records shall be kept on site and will be available for scrutiny by the Project Manager at any time. All records shall be in a format as agreed with the Project Manager.

Proof of compliance with the law

The Supply Manager may at any time request from the Supplier reasonable proof that the Supplier complies with all applicable laws or regulations.

Cell phones and two-way radios

Use of cell phones on airside is **not** permitted unless the user is in possession of an appropriate Airport permit for the device. Cell phone permit issuing authority lies with the ACSA Security department.

The Supplier will **not** be allowed to use two-way radios at the Airport unless these radios are of the type, model and frequency range as approved by the ACSA IT department.

Protection of the public

The Supplier shall take special care in order not to harm or endanger the public in any way. Work shall be sufficiently hoarded and guarded in order to safeguard children and the general public from injury relating to machinery, work or other.

Barricades and lighting

Where hoarding, barricades or lighting is required in the execution of the Works, the Supplier shall provide same. Hoarding, barricades and lighting shall comply with industry accepted norms and standards and may not be used for purposes of advertising or any other purpose than safeguarding the Works.

Management and start up.

Management meetings

The Supplier will be expected to attend meetings relating to operations, contract management and other issues that may arise from time to time. As far as is practicable, the Supplier will make all required persons available for these meetings. The Supplier shall not submit claims for payment for staff attending any of these meetings.

Regular meetings of a general nature may be convened and chaired by the *Project Manager* as follows:



Title and purpose	Approximate time & interval	Location	Attendance by:
Risk register and compensation events	Monthly on the first Tuesday at 10H00	On-site	Supply Manager and Supplier
Overall contract progress and feedback	Monthly on the first Tuesday at 10H00	On-site	<i>Supply Manager and Supplier</i>

Meetings of a specialist nature may be convened as specified elsewhere in this Goods Information or if not so specified by persons and at times and locations to suit the Parties, the nature and the progress of the *works*. Records of these meetings shall be submitted to the *Project Manager* by the person convening the meeting within five days of the meeting.

All meetings shall be recorded using minutes or a register prepared and circulated by the person who convened the meeting. Such minutes or register shall not be used for confirming actions or instructions under the contract as these shall be done separately by the person identified in the *conditions of contract* to carry out such actions or instructions.

Health and safety risk management

The *Supplier* shall comply with the health and safety requirements contained in this document.

The Project Manager shall be entitled to fine the Supplier an amount of **R 3,000.00** for each non-conformance to Health and Safety matters. This shall not transfer any of the Supplier's responsibilities in this regard to the Purchaser by any means.

The Supplier shall be fully responsible for compliance to the Occupational Health and Safety Act for all persons, equipment and installations relating to this Contract. The Supplier is expected to sign the undertaking in this regard as attached in the annexes.

It shall be the Supplier's responsibility to ensure that all relevant labour and safety legislation is adhered to in rostering staff.

All persons on company premises shall obey all health and safety rules, procedures and practices. In particular, NO SMOKING signs and the prohibition of the carrying of smoking materials in designated areas shall always be obeyed. A copy of the Safety Rules booklet is available on request from the ACSA Safety Department.

All the applicable requirements of the Occupational Health and Safety Act (1993) and Regulations and any amendments thereto, shall be met. Where the OHS Act prescribes certification of competency of persons performing certain tasks, proof of such certification shall be provided to the Project Manager.

The Supplier's Workmen's Compensation fees must be up to date. A copy of the Supplier's WCA registration shall be produced on request.

The following areas in the company are declared as "HOT WORKS PERMIT" areas:

- All airside areas
- All basement areas
- All areas accessible to the public
- All enclosed areas
- The terminal building

Any process in the above-mentioned areas involving open flames, sparks, or heat shall be authorised by the issue of a permit to work - obtainable from the ACSA Safety department. Any work done under the protection of a permit to work shall be in strict compliance with every prescription regarding the permit.



Safety equipment shall be used where applicable (e.g. safety, goggles, boots, harness, etc.) The Supplier, at his/her own expense shall provide such equipment, for his/her employees. The Supplier shall apply the necessary discipline and control to ensure compliance by his workers.

All Suppliers must ensure that his/her employees are familiar with the existing emergency procedures and must co-operate in any drills or exercises, which might be held. Emergency / fire equipment and extinguishers shall not be obstructed at any time

No person shall perform an unsafe / unhygienic act or operation whilst on Company premises.

No unsafe/dangerous equipment or tools may be brought onto or used on Company premises. The Company reserves the right to inspect all equipment/tools at any time and to prevent/prohibit their use, without any penalty to the Company and without affecting the terms of the Contract in any way.

The Company reserves the right to act in any way to ensure the safety/security of any persons, equipment or goods on its premises and will not be liable for any cost or loss evoked by the action. This includes the right to search all vehicles and persons entering, leaving or on the premises and to inspect any parcel, package, handbag and pockets. Persons who are not willing to permit such searches may not bring any such items or vehicles onto the premises.

The Supplier shall maintain good housekeeping standards in the area where he is working for the duration of the contract.

At no time must the Supplier interfere with, or put at risk, the functionality of any fire prevention system. Care must also be taken so as to prevent fire hazards.

The Supplier is required to issue all staff with standard uniforms. This shall as a minimum include: safety shoes, overalls (clearly marked with Supplier's company logo) and numbered reflective jackets (as per Airport requirements). All costs relating to uniforms shall be for the Supplier's account.

Environmental constraints and management

The *Supplier* shall comply with the environmental criteria and constraints stated in this document

Quality assurance requirements

All work must be executed in accordance with prevailing industry norms and standards relating to quality. In this regard, the *Supplier* will be expected to draft quality plans for the *Project Manager* from time to time.

Invoicing and payment

Within two days of receiving a payment certificate from the *Supply Manager* in terms of core clause 51.1, the *Supplier* provides the *Purchaser* with a tax invoice showing the amount due for payment equal to that stated in the *Project Manager's* payment certificate.

The *Supplier* shall address the tax invoice to the following Address,

Airports Company South Africa SOC Ltd
Private Bag X1,
OR Tambo International Airport
Kempton Park
1627

and include on each invoice the following information:

Name and address of the *Supplier* and the *Supply Manager*;

The contract number and title;

Supplier's VAT registration number;

The *Purchaser's* VAT registration number 4930138393;

Description of work done by cross reference to *Supply Manager's* certificate;

Total amount invoiced excluding VAT, the VAT and the invoiced amount including VAT;

Quote P. O. number as a reference

The *Supplier* should arrange with ACSA's finance department for making all payments electronically.

Invoices should be submitted via email to Invoices.Acsa@airports.co.za

1 Description of the goods and services

1.1 The *Supplier* shall provide two (2) heavy-duty runway sweepers designed for continuous airside operation at O.R. Tambo International Airport.

1.2 The *Supplier* shall deliver, install, commission, and test the sweepers.

- 1.3 The Supplier shall dispose of or decommission the existing obsolete sweepers in line with ACSA disposal policy.
- 1.4 The Supplier shall provide OEM documentation including operator manuals, service schedules, and spare parts catalogues.
- 1.5 The Supplier shall provide training of a minimum of 10 operational and maintenance staff on use, upkeep, and safety procedures
- 1.6 The Supplier shall supply a critical spare parts package sufficient for at least 2 years of operation.
- 1.7 The Supplier shall provide a warranty of not less than 24 months or 2,000 operating hours, whichever occurs first.
- 1.8 The Supplier shall include in the contract price all costs related to homologation, NaTIS registration, vehicle licensing (Vehicle to be registered as special vehicles), and any other statutory approvals required for the sweepers to operate legally in South Africa.

2 Technical Requirements

- 2.1 The sweepers shall be fitted with all airport-required warning lights and markings.
- 2.2 The sweepers shall incorporate an ATNS-compliant transponder for airside operation.
- 2.3 The sweepers shall be capable of sweeping both small and large debris, including paint chips, sand, rocks, litter, nuts and bolts, in both dry and wet weather.
- 2.4 The sweepers shall deliver a minimum sweeping capacity of 65,000 m² per day.
- 2.5 The sweepers shall have a cab-forward design for safety and operator visibility.
- 2.6 The sweepers shall operate with low dust emissions without reliance on water tanks.
- 2.7 Each sweeper shall include a debris hopper with capacity not less than 2.5 m³.
- 2.8 Each sweeper shall have a main brush width not less than 1.2 m.
- 2.9 The sweepers shall be powered by diesel engines compliant with Euro or SANS emissions standards.
- 2.10 The sweepers shall incorporate OEM diagnostic systems, service access points, and be fully OEM-supported.

3 Associated Services

- 3.1 The Supplier shall provide training for operations and maintenance staff.
- 3.2 The Supplier shall develop a preventative maintenance plan based on OEM requirements.
- 3.3 The Supplier shall conduct commissioning and site acceptance testing at O.R. Tambo International Airport.
- 3.4 The Supplier shall provide warranty and technical support during the defects period.
- 3.5 The Supplier shall confirm the presence of an authorised OEM service agent in South Africa.

4 Standards and Regulations

- 4.1 The goods and associated services shall comply with International Civil Aviation Organisation (ICAO) standards on runway safety and FOD management.
- 4.2 The goods and associated services shall comply with South African Civil Aviation Authority (SACAA) regulations.
- 4.3 The goods and associated services shall comply with the Occupational Health and Safety Act 85 of 1993 and relevant Construction Regulations.

4.4 The goods and associated services shall comply with environmental standards applicable to emissions and fuel efficiency in line with ACSA's sustainability targets.

4.5 The goods and associated services shall comply with relevant SANS and Euro emissions standards for diesel engines.

5 Constraints

5.1 All commissioning works shall be executed within the restricted and access-controlled area of O.R. Tambo International Airport.

5.2 Normal operational hours are 04:00 to 24:00 daily. The Supplier shall coordinate with ACSA to minimise disruption to airport operations.

5.3 Access permits, safety inductions, and compliance with airport safety protocols are mandatory.

6 Documentation

6.1 The Supplier shall deliver OEM operation and maintenance manuals.

6.2 The Supplier shall deliver illustrated parts catalogues.

6.3 The Supplier shall deliver commissioning certificates.

6.4 The Supplier shall deliver training records and certificates of competency.

6.5 The Supplier shall deliver warranty certificates.

6.6 The Supplier shall deliver a preventive maintenance schedule aligned to OEM recommendations.

6.7 The Supplier shall deliver proof of homologation, NaTIS registration (registered as special vehicle), and vehicle licensing documentation.

Storage

ACSA will NOT provide storage of the parts at airport premises. It will be the Supplier's responsibility to store and move the parts from the store to installation sites. It will also be the responsibility of the Supplier to store and dispose of removed parts of old runway sweepers.

Disposal

The Supplier is required to remove all existing equipment that is deemed to be no longer necessary and safely dispose of same. A disposal certificate will be required by the Purchaser.

Subcontracting

Should any part of the works be subcontracted, the Supplier will be responsible for all Works as if it was done so by the Supplier.

No casual labour (i.e. "off the street" labour) may be employed by the Supplier unless pre-arranged with ACSA. Whenever this is required, the Supplier shall come to a suitable arrangement with ACSA regarding sourcing and screening of such individuals.

Resources

Minimum requirements of people employed on the Site

A schedule of key personnel to this Contract will be provided to the Project Manager at commencement of this Contract. This will, as a minimum, include all persons from technician level to management level. For the full duration of this Contract, none of these persons will be replaced by a person of lesser ability or qualification. All on-site staff leaves shall be reported and agreed with the Project Manager. The Project Manager may request the replacement of any person with unsatisfactory performance or fails to comply with this contract.

It is the Supplier's responsibility to ensure that there is always sufficient competent staff to perform the works as planned. It shall be the Supplier's responsibility to ensure that all relevant labour and safety legislation is adhered to in rostering staff.

All key personnel are required to have access permit to access the site and Airside Vehicle Operators Permit to drive on the airside (AVOP)

The Supplier shall not be compensated for costs relating to ACSA required permits, nor for labour/time spent in obtaining it. An allowance must be made in the tender price in this regard.

The Supplier must ensure that he/she is, at all times, familiar with ACSA's safety and security requirements relating to permits in order for no work to be delayed as a result thereof. This will include the permit application process.

Note that (within reason) the Supplier will have no claim against ACSA in the event that a permit request is refused.

The following table is not all inclusive, but is provided for illustration purposes:

Permit	Required by/for	Department
AVOP – Airside Vehicle Operator permit	All drivers of vehicles on airside	ACSA Safety
Airside Vehicle Permit	All vehicles that enter airside	ACSA Safety
Basement Parking permit	All vehicles allowed to enter the delivery basement	ACSA Parking
Personal permit	All persons employed on the airport	ACSA Security
Cell phone permit	All persons taking cell phones to airside	ACSA Security
Lap top permit	All persons taking lap top computers to airside	ACSA Security
Camera permit	All persons taking cameras or camera equipment to airside	ACSA Security
Hot Works Permit	All welding and/metal cutting work	ACSA Safety

Proof of having attended the airside induction training course is required for all personal permit applications. Persons applying for an AVOP must provide proof of having attended an AVOP course. Fees are levied for these courses. Fees are further levied for all permit renewals and refresher courses - where applicable



Completion

Completion, testing, commissioning and correction of Defects

Work to be done by the Completion Date

On or before the Completion Date the *Supplier* shall have done everything required to Provide the Works except for the work listed below which may be done after the Completion Date but in any case before the dates stated. The *Project Manager* cannot certify Completion until all the work except that listed below has been done and is also free of Defects which would have, in his opinion, prevented the *Purchaser* from using the *works* and Others from doing their work.

Item No.	Item of work	To be completed by
1	Handover and Closure Report	Within 5 days after Completion



C3.2 *Supplier's* Goods Information

The Supplier is to provide details or specification of parts to be used for the replacement of two sweepers



Appendix A - Airside vehicle permit application form (AVSEC FORM NO. 4)



AIRPORTS COMPANY SOUTH AFRICA

Airside Vehicle Permit Application Form (AVSEC FORM NO. 4)

All applicable fields must be completed in full.

Incomplete applications will be rejected



Acc. No.

Cash receipt No.

Permit No.

SAA Cost centre

SECTION 1: VEHICLE DETAILS

Prefix Number:

Date:

Make: Model Reg. No.

Engine No: Chess No.

Description of vehicle:

Is the vehicle registered under the company name Yes ☐ No ☐
Is the vehicle displaying signage both sides and on the roof Yes ☐ No ☐
Is the vehicle having a strobe light on the roof Yes ☐ No ☐

SECTION : 2 COMPANY DETAILS

Company: Company Address:

Department:

Telephone No:

Fax No:

DETAILED REASON TO SUBSTANTIATE THE REQUIREMENT OF A VEHICLE PERMIT

SECTION : 3 DURATION

(Please indicate duration required by marking (x) in the space provided below)

1 day ☐ 2 days ☐ 3 days ☐ 4 days ☐ 5 days ☐ 6 days ☐ 7 days ☐ 2 weeks ☐

3 weeks ☐ 4 weeks ☐ 1-3 months ☐ 4-6 months ☐ 1 year ☐

SECTION 4 SERVICEABILITY OF VEHICLE/EQUIPMENT (To completed by Safety Officer conducting inspection)

Date of inspection In condition: Yes ☐ No ☐

If not in condition comment:

Date Stamp

Name of the Inspector:

Permit No.

Signature:



AIRPORTS COMPANY SOUTH AFRICA

SECTION : 5 TRANSPONDER INFORMATION ONLY (To be completed by Compliance Officers only)

Name of host company for whom services are to be rendered		Name of host Department for whom services are to be rendered	
Name of host company Manager		Telephone number of the host company manager	

SECTION : 6 CONTRACTORS ONLY (To be completed by contracting companies)

Name of Compliance Officer:		Transponder installation date:	
		Vehicle Registration Number	
Compliance officer Signature:		Vehicle Registered owner:	

SECTION : 7 RULES AND REGULATIONS

The following procedures apply to all vehicles and equipment operating airside and must be met prior to permits being issued.

1. OPERATING VEHICLES AND EQUIPMENT:

- i). Any vehicle or moveable equipment accessing or entering airside is considered an operational facility and is required to have the appropriate ACSA prefix number and strobe light prior to obtain access.
- ii). This include ACSA and all Stakeholders management who utilise privately owned vehicles as operational vehicles.
- iii). If private owned vehicle is used as operational vehicle it must be covered by the company's insurance and proof must be obtained prior to applying a permit.

2. BECON AND STROBE LIGHT:

- i). A medium size amber strobe light of a low intensity must be fitted to the roof or other elevated/highest part of the vehicle or item of equipment.
- ii). The amber strobe light must be visible from all angles. The amber strobe light must be serviceable and operated at the time of entering the access security point onto airside. A portable light may be used.

3. EXCEPTIONS TO THE AMBER STROBE LIGHT:

- i). SAPS: Blue strobe lights.
- ii). Emergency Services: Red strobe lights.
- iii). Fire and rescue Services: Red strobe lights.

4. SIGNAGE:

All vehicles and equipment must be registered and recorded at the ACSA Permit office.

- i). The vehicle shall display both a prefix and company logo on both side and on the roof of vehicles.
- ii). The signage letters are to be in bold black or dark blue, 150mm in width (from edge to edge) and 200mm in height.
- iii). The Company' prefix (minimum of 4 letters) shall be clearly visible as part of the registration of the vehicle/equipment.
- iv). Signage shall be affixed permanently on all vehicle whether permanently or contractor's vehicles.
- v). A registration number of a vehicle/equipment must not be used as a prefix.

5. GENERAL:

The following guide lines are recommended for placement for strobe lights:

- i). Forklifts - mounted on overhead steel structure.
- ii). Highloader - mounted on overhead steel structure close to drivers seating.
- iii). Catering vehicles - mounted on roof
- iv). Ground Power Unit - mounted on structure itself.
- v). Air start systems (trucks) - mounted on roof.
- vi). Conveyors - mounted on roof structure.
- vii). Tugs - mounted on roof.
- viii). Tractors - mounted on overhead steel structure.
- ix). PAU - mounted on roof.
- x). Mobile steps - mounted at driver's area.
- xi). Cherry Picker - mounted on roof of truck.
- xii). Buses - mounted on roof.
- xiii). Battery car - mounted on a erected steel frame.

Vehicles/light delivery vehicles/Microbus/saloon car mounted on roof.

6. IDENTIFICATION MARKINGS:

- i). All dollies, trolleys, trailers and baggage wagons shall be marked by each airside service provider so that it is clearly identified.
- ii). A log register shall be kept by the airside service provider and may be inspected by a designated ACSA person.

7. REQUIRED DOCUMENTS:

- i). Attach copy of R100, 000, 000 insurance cover.
- ii). Attach copy of vehicle registration license.

SECTION:7 AUTHORISED SPONSOR

Surname and Initials of person sponsoring application:		Telephone work:	
		Cell-phone:	
Signature of Authorised person:		Date:	